DOCUMENT RESUME

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TITLE	Annual Program: Library Services and Construction Act, 1987-1988.
INSTITUTION	South Carolina State Library, Columbia.
PUB DATE	88
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IDENTIFIERS	Library Development; *Library Services and Construction Act; *South Carolina State Library

ABSTRACT

This report presents the 1978-1988 annual Library Services and Construction Act (LSCA) program for the South Carolina State Library. This program includes fiscal information and project descriptions for the following LCSA projects under Title I-Library Services: (1) Projects IA-General Administration; (2) IB-Library Interpretation; (3) IIA-General Operations; (4) IIB-Strengthening the State Library Agency; (5) IIIA-Field Services; (6) IIIB-Career Education; (7) IIID-Service to the Disadvantaged; (8) IIIE-Library Development; (9) IIIF-Service to Children; (10) IIIG-Audiovisual Program; (11) IIIH-Public Library Automation and Technology; (12) III-I-Literacy; (13) IV-Service to the Blind and Physically Handicapped; and (14) V-Institutional Library Services. Proposals for a Title II project for public library construction and a Title III project for interlibrary cooperation are also described. Information provided includes the fiscal breakdown for each Title I project on federal (1987, 1988), state (1988), and local (1988) levels, LSCA staff and staff responsibilities, the operating budget for all title projects (1988 funds), and detailed project descriptions for all title projects, including individual project objectives, needs assessment, service groups, activities to be used to meet objectives, when and where project will be administered, key libraries involved, estimated cost and sources of funding, method of administering project, and method of evaluation. (CGD)

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Office of Educational Research and Improvement
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Publication of this document was partially funded under the Library Services and Construction Act (Public Law, 98-480, FY 88) administered by the South Carolina State Library.

OMB No. 1850-0528

Exp. Date 7/31/89

STATE South Carolina

FY 88

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT
20 U.S.C. 351 et seq., unless otherwise noted

STATE-ADMINISTERED PROGRAM

ANNUAL PROGRAM

TITLE I — LIBRARY SERVICES - ED FORM 921-1

TITLE II — PUBLIC LIBRARY CONSTRUCTION - ED FORM 915-1

TITLE III — INTERLIBRARY COOPERATION AND RESOURCE SHARING - ED FORM 921-2

OMB Approval No. 0348-0006

FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION *(Mark appropriate box)*
☐ NOTICE OF INTENT (OPTIONAL)
☐ PREAPPLICATION
☒ APPLICATION

2. APPLICANT'S APPLICATION IDENTIFIER
a. NUMBER: 88-1
b. DATE (Year month day): 19 87 12 2

3. STATE APPLICATION IDENTIFIER *NOTE: TO BE ASSIGNED BY STATE*
a. NUMBER:
b. DATE ASSIGNED (Year month day): 19

Leave Blank

SECTION I—APPLICANT/RECIPIENT DATA

4. LEGAL APPLICANT/RECIPIENT
a. Applicant Name . South Carolina State Library
b. Organization Unit . 1500 Senate Street
c. Street/P.O. Box . P.O. Box 11469
d. City . Columbia e. County . Richland
f. State . South Carolina g. ZIP Code. 29211
h. Contact Person *(Name & Telephone No.)* . James B. Johnson, Jr. (803) 734-8666

5. EMPLOYER IDENTIFICATION NUMBER (EIN) 1-576000286-A9

6. PROGRAM *(From CFDA)*
a. NUMBER | 8 | 4 | · | 0 | 3 | 4 |
MULTIPLE ☐
b. TITLE Title I, Public Library Services

7. TITLE OF APPLICANT'S PROJECT (Use section IV of this form to provide a summary description of the project.)
N/A

8. TYPE OF APPLICANT/RECIPIENT
A—State
B—Interstate
C—Substate Organization
D—County
E—City
F—School District
G—Special Purpose District
H—Community Action Agency
I—Higher Educational Institution
J—Indian Tribe
K—Other (Specify):
Enter appropriate letter ☐

9. AREA OF PROJECT IMPACT *(Names of cities, counties, states, etc.)*

10. ESTIMATED NUMBER OF PERSONS BENEFITING

11. TYPE OF ASSISTANCE
A—Basic Grant
B—Supplemental Grant
C—Loan
D—Insurance
E—Other
Enter appropriate letter(s) A

12. PROPOSED FUNDING

a. FEDERAL	$ 1,132,157 .00
b. APPLICANT	.00
c. STATE	4,723,342 .00
d. LOCAL	.00
e. OTHER	.00
f. Total	$ 5,855,499 .00

13. CONGRESSIONAL DISTRICTS OF:
a. APPLICANT
b. PROJECT

14. TYPE OF APPLICATION
A—New
B—Renewal
C—Revision
D—Continuation
E—Augmentation
Enter appropriate letter A

15. PROJECT START DATE (Year month day) 19 87 10 1

16. PROJECT DURATION 12 Months

17. TYPE OF CHANGE *(For 14c or 14e)*
A—Increase Dollars
B—Decrease Dollars
C—Increase Duration
D—Decrease Duration
E—Cancellation
F—Other (Specify)
NA
Enter appropriate letter(s) ☐☐☐

18. DATE DUE TO FEDERAL AGENCY ▶ (Year month day) 19

19. FEDERAL AGENCY TO RECEIVE REQUEST U.S. Department of Education
a. ORGANIZATIONAL UNIT (IF APPROPRIATE) Office of Educational Research and Improvement
b. ADMINISTRATIVE CONTACT (IF KNOWN) Dorothy Kittel
c. ADDRESS Department of Education, Public Library Support Staff
555 New Jersey Avenue, N.W.
Washington, D.C. 20208-1430

20. EXISTING FEDERAL GRANT IDENTIFICATION NUMBER

21. REMARKS ADDED ☐ Yes ☒ No

SECTION II—CERTIFICATION

22. THE APPLICANT CERTIFIES THAT▶ To the best of my knowledge and belief, data in this preapplication/application are true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is approved.

a. YES, THIS NOTICE OF INTENT/PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:
DATE 12-2-87

b. NO, PROGRAM IS NOT COVERED BY E.O. 12372 ☐
OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW ☐

23. CERTIFYING REPRESENTATIVE
a. TYPED NAME AND TITLE Betty E. Callaham, Director
b. SIGNATURE

SECTION III—AGENCY ACTION

24. APPLICATION RECEIVED (Year month day) 19

25. FEDERAL APPLICATION IDENTIFICATION NUMBER

26. FEDERAL GRANT IDENTIFICATION

27. ACTION TAKEN
☐ a. AWARDED
☐ b. REJECTED
☐ c. RETURNED FOR AMENDMENT
☐ d. RETURNED FOR E.O. 12372 SUBMISSION BY APPLICANT TO STATE
☐ e. DEFERRED
☐ f. WITHDRAWN

28. FUNDING

a. FEDERAL	$ .00
b. APPLICANT	.00
c. STATE	.00
d. LOCAL	.00
e. OTHER	.00
f. TOTAL	$ .00

29. ACTION DATE▶ (Year month day) 19

30. STARTING DATE (Year month day) 19

31. CONTACT FOR ADDITIONAL INFORMATION *(Name and telephone number)*
Phone: 202/357-6303

32. ENDING DATE (Year month day) 19

33. REMARKS ADDED ☐ Yes ☐ No

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424-103

STANDARD FORM 424 PAGE 1 (Rev. 4-84)
Prescribed by OMB Circular A-102

OMB Approval No. 0348-0006

FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION *(Mark appropriate box)*
☐ NOTICE OF INTENT (OPTIONAL)
☐ PREAPPLICATION
☒ APPLICATION

2. APPLICANT'S APPLICATION IDENTIFIER
a. NUMBER 88-2
b. DATE *Year month day* 19 87 12 2

3. STATE APPLICATION IDENTIFIER
NOTE: TO BE ASSIGNED BY STATE
a. NUMBER
b. DATE ASSIGNED *Year month day* 19

Leave Blank

SECTION I—APPLICANT/RECIPIENT DATA

4. LEGAL APPLICANT/RECIPIENT
a. Applicant Name · South Carolina State Library
b. Organization Unit · 1500 Senate Street
c. Street/P.O. Box · P.O. Box 11469
d. City · Columbia
e. County · Richland
f. State · South Carolina
g. ZIP Code 29211
h. Contact Person *(Name & Telephone No.)* · James B. Johnson, Jr.
(803) 734-8666

5. EMPLOYER IDENTIFICATION NUMBER (EIN)
1-576000286-A9

6. PROGRAM *(From CFDA)*
a. NUMBER 8 4 . 0 3 5
MULTIPLE ☐
b. TITLE Title III, Interlibrary Cooperation and Resource Sharin

7. TITLE OF APPLICANT'S PROJECT (Use section IV of this form to provide a summary description of the project.)
N/A

8. TYPE OF APPLICANT/RECIPIENT
A—State
B—Interstate
C—Substate Organization
D—County
E—City
F—School District
G—Special Purpose District
H—Community Action Agency
I—Higher Educational Institution
J—Indian Tribe
K—Other (Specify)
Enter appropriate letter ☐

9. AREA OF PROJECT IMPACT *(Names of cities, counties, states, etc.)*

10. ESTIMATED NUMBER OF PERSONS BENEFITING

11. TYPE OF ASSISTANCE
A—Basic Grant
B—Supplemental Grant
C—Loan
D—Insurance
E—Other
Enter appropriate letter(s) A

12. PROPOSED FUNDING

a. FEDERAL	$ 253,241 .00
b. APPLICANT	.00
c. STATE	126,525 .00
d. LOCAL	.00
e. OTHER	.00
f. Total	$ 379,766 .00

13. CONGRESSIONAL DISTRICTS OF:
a. APPLICANT
b. PROJECT

14. TYPE OF APPLICATION
A—New
B—Renewal
C—Revision
D—Continuation
E—Augmentation
Enter appropriate letter A

15. PROJECT START DATE *Year month day* 19 87 10 1

16. PROJECT DURATION 12 *Months*

17. TYPE OF CHANGE *(For 14c or 14e)*
A—Increase Dollars
B—Decrease Dollars
C—Increase Duration
D—Decrease Duration
E—Cancellation
F—Other (Specify) NA
Enter appropriate letter(s) ☐☐☐

18. DATE DUE TO FEDERAL AGENCY ▶ *Year month day* 19

19. FEDERAL AGENCY TO RECEIVE REQUEST U.S. Department of Education
a. ORGANIZATIONAL UNIT (IF APPROPRIATE) Office of Educational Research and Improvement
b. ADMINISTRATIVE CONTACT (IF KNOWN) Dorothy Kittel
c. ADDRESS Department of Education, Public Library Support Staff
555 New Jersey Avenue, NW
Washington, D.C. 20208-1430

20. EXISTING FEDERAL GRANT IDENTIFICATION NUMBER

21. REMARKS ADDED ☐ Yes ☒ No

SECTION II—CERTIFICATION

22. THE APPLICANT CERTIFIES THAT▶ To the best of my knowledge and belief, data in this preapplication/application are true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is approved.

a. YES, THIS NOTICE OF INTENT/PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:
DATE 12-2-87

b. NO, PROGRAM IS NOT COVERED BY E.O. 12372 ☐
OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW ☐

23. CERTIFYING REPRESENTATIVE
a. TYPED NAME AND TITLE Betty E. Callaham, Director
b. SIGNATURE

SECTION III—FEDERAL AGENCY ACTION

24. APPLICATION RECEIVED 19 *Year month day*

25. FEDERAL APPLICATION IDENTIFICATION NUMBER

26. FEDERAL GRANT IDENTIFICATION

27. ACTION TAKEN
☐ a. AWARDED
☐ b. REJECTED
☐ c. RETURNED FOR AMENDMENT
☐ d. RETURNED FOR E.O. 12372 SUBMISSION BY APPLICANT TO STATE
☐ e. DEFERRED
☐ f. WITHDRAWN

28. FUNDING

a. FEDERAL	$ .00
b. APPLICANT	.00
c. STATE	.00
d. LOCAL	.00
e. OTHER	.00
f. TOTAL	$ .00

29. ACTION DATE▶ 19 *Year month day*

30. STARTING DATE 19 *Year month day*

31. CONTACT FOR ADDITIONAL INFORMATION *(Name and telephone number)*
Phone: 202/357-6303

32. ENDING DATE 19 *Year month day*

33. REMARKS ADDED ☐ Yes ☐ No

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424-103

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South Carolina State Library

THE LIBRARY SERVICES AND CONSTRUCTION ACT
1987-1988

Annual Program, FY 88

Title I. Library Services

Project IA.	General Administration
IB.	Library Interpretation
IIA.	General Operations
IIB.	Strengthening the State Library Agency
IIIA.	Field Services
IIIB.	Career Education
IIID.	Service to the Disadvantaged
IIIE.	Library Development
IIIF.	Service to Children
IIIG.	Audio-Visual Program
IIIH.	Public Library Automation and Technology
III-I	Literacy
IV.	Service to the Blind and Physically Handicapped
V.	Institutional Library Services

Title II. Public Library Construction

Title III. Interlibrary Cooperation

Project I.	Interlibrary Network

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C 351 *et seq.*, unless otherwise noted

Annual Program (Sec. 3(13))

State South Caroli

FY 88

IV. Certification of the Annual Program Under the LSCA

I CERTIFY that all of the information contained herein is correct to the best of my knowledge.	NAME OF STATE LIBRARY ADMINISTRATIVE AGENCY HEAD Betty E. Callaham, Director	SIGNATURE Betty E. Callaham	DATE 11/30/87

Mail 2 sets of this application--1 set with original signature and 1 copy.

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

State South Carolina

Annual Program (Sec. 3(13))

Previous FY 87 Carryover

III.A. Title I - Fiscal Breakdown (Provide estimated expenditures

Grant Program Function or Activity	LSCA
1. Public Library Services to Areas Without Services (Secs. 101(1) and 102)	$ -0-
2. Public Library Services to Areas With Inadequate Services (Secs. 101(1) and 102(a)(2))	90,205
3. Disadvantaged (Sec. 102(a)(2))	92,392
4. *Physically Handicapped (Sec. 102(a)(2))	62,236
5. State Institutional Library Services (Sec. 102(a)(2))	30,647
6. Strengthening State Library Administrative Agency (Secs. 101(5) and 102(b)(2))	149,039
7. Major Urban Resource Library (Secs. 101(6) and 102(c)(1))	-0-
8. Strengthening Metropolitan Public Library (Sec. 102(a)(2))	-0-
9. Limited English-speaking Proficiency (Sec. 6(b)(4)(A)	-0-
10. Services to the Elderly (Secs. 6(b)(4)(B) and 101)	-0-
11. Community Information Referral Centers (Sec. 101(3))	-0-
12. Literacy Programs (Secs. 6(b)(4)(C) and 101(4))	50,000
13.**Handicapped (Secs. 103(5) and 770.4(c))	
14. Administration -- Title I (Secs. 8 and 102(b)(1))	35,300
15. TOTAL	$ 509,819

* As defined in Sec. 3(4). This is your maintenance of effort project.

** Do not include these funds in your maintenance of effort for the Physically Handicapped.

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec. 3(13))

State South Carolina

FY 87 Carryover

III.B. Title III - Fiscal Breakdown (Provide estimated expenditures)

Grant Program Function or Activity	LSCA
1. Planning for Cooperative Library Networks (Sec. 302)	$
2. Establishing, Expanding and Operating Library Networks (Sec. 302)	246,882
3. Planning for Statewide Resource Sharing (Sec. 304)	
4. TOTAL	$ 246,882

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERIVCES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec. 3(13))

State South Carolina

FY 88

III.C. Title I - Fiscal Breakdown (Provide estimated expenditures)

Grant Program Function or Activity	LSCA	STATE	LOCAL	TOTAL
1. Public Library Services to Areas Without Services (Secs. 101(1) and 102)	$ -0-	-0-	-0-	-0-
2. Public Library Services to Areas With Inadequate Services (Secs. 101(1) and 102(a)(2))	435,486	3,161,326	(19,962,056)	23,558,868
3. Disadvantaged (Sec. 102(a)(2))	80,000	-0-	(100,000)	180,000
4. *Physically Handicapped (Sec. 102(a)(2))	21,513	525,714	-0-	547,227
5. State Institutional Library Services (Sec. 102(a)(2))	43,000	445,706	-0-	488,706
6. Strengthening State Library Administrative Agency (Secs. 101(5) and 102(b)(2))	76,797	973,715	-0-	1,050,512
7. Major Urban Resource Library (Secs. 101(6) and 102(c)(1))	-0-	-0-	-0-	-0-
8. Strengthening Metropolitan Public Library (Sec. 102(a)(2))	-0-	-0-	-0-	-0-
9. Limited English-speaking Proficiency (Sec. 6(b)(4)(A))	-0-	-0-	-0-	-0-
10. Services to the Elderly (Secs. 6(b)(4)(B) and 101)	-0-	-0-	-0-	-0-
11. Community Information Referral Centers (Sec. 101(3))	-0-	-0-	-0-	-0-
12. Literacy Programs (Secs. 6(b)(4)(C) and 101(4))	50,000	-0-	(100,000)	150,000
13.**Handicapped (Secs. 103(5) and 770.4(c))	-0-	-0-	-0-	-0-
14. Administration -- Title I (Secs. 8 and 102(b)(1))	1,500	62,587	-0-	64,087
15. TOTAL	$ 708,296	5,169,048	(20,162,056)	26,039,400

*As defined in Sec. 3(4). This is your maintenance of effort project.

**Do not include these funds in your maintenance of effort for the Physically Handicapped.

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec. 3(13))

State South Carolina

FY 88

III.D. Title III - Fiscal Breakdown (Provide estimated expenditures)

Grant Program Function or Activity	LSCA
1. Planning for Cooperative Library Networks (Sec. 302)	$
2. Establishing, Expanding and Operating Library Networks (Sec. 302)	13,241
3. Planning for Statewide Resource Sharing (Sec. 304)	
4. TOTAL	$ 13,241

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

Exp. Date 7/31/89

THE LIBRARY SERIVCES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

State South Carolina

Annual Program (Sec. 3(13))

FY 88 Carryover
(Current FY allotment programmed for carryover)

III.E. Title I - Fiscal Breakdown

Provide estimated expenditures)

Grant Program Function or Activity	LSCA
1. Public Library Services to Areas Without Services (Secs. 101(1) and 102)	$ -0-
2. Public Library Services to Areas With Inadequate Services (Secs. 101(1) and 102(a)(2))	57,377
3. Disadvantaged (Sec. 102(a)(2))	50,000
4. *Physically Handicapped (Sec. 102(a)(2))	73,487
5. State Institutional Library Services (Sec. 102(a)(2))	30,647
6. Strengthening State Library Administrative Agency (Secs. 101(5) and 102(b)(2))	127,350
7. Major Urban Resource Library (Secs. 101(6) and 102(c)(1))	-0-
8. Strengthening Metropolitan Public Library (Sec. 102(a)(2))	-0-
9. Limited English-speaking Proficiency (Sec. 6(b)(4)(A)	-0-
10. Services to the Elderly (Secs. 6(b)(4)(B) and 101)	-0-
11. Community Information Referral Centers (Sec. 101(3))	-0-
12. Literacy Programs (Secs. 6(b)(4)(C) and 101(4))	50,000
13.**Handicapped (Secs. 103(5) and 770.4(c))	-0-
14. Administration -- Title I (Secs. 8 and 102(b)(1))	35,000
15. TOTAL	$ 423,861

*As defined in Sec. 3(4). This is your maintenance of effort project.

**Do not include these funds in your maintenance of effort for the Physically Handicapped.

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec. 3(13)

State South Carolina

FY 88 Carryove
(Current FY allotment programmed for carryover)

III.F. Title III - Fiscal Breakdown (Provide estimated expenditures)

Grant Program Function or Activity	LSCA
1. Planning for Cooperative Library Networks (Sec. 302)	$
2. Establishing, Expanding and Operating Library Networks (Sec. 302)	240,000
3. Planning for Statewide Resource Sharing (Sec. 304)	
4. TOTAL	$ 240,000

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec. 3(13))

State South Carolina

Reporting FY 88

II.G. Specific Requirements Under The LSCA

1. MAINTENANCE OF EFFORT (MOE)

The level of State expenditures must be maintained (LSCA Sec.7(a)(2)), and local funds may not be used to offset a reduction in State funds (LSCA Sec. 7(a)(1)(B)).

Title I:

(a) Enter only those State and local expenditures which are under the LSCA program.

	Actual exp. 2nd preced. FY	Estimated exp. Current FY
i. State expenditures	a. $ 5,013,978	b. $ 5,169,048
ii. Local expenditures	a. $(18,435,680)	b. $(20,162,056)
iii. TOTAL	a. $ 23,449,658	b. $ 25,331,104

(b) Enter the total actual expenditures from Federal, State, and local sources or any combination of these for State Institutional and Physically Handicapped Services (LSCA Sec. 103(3)).

	Actual exp. 2nd preced. FY	Estimated exp. Current FY
i. State Institutional Services	a. $ 550,000	b. $ 550,000
ii. Physically Handicapped Services	a. $ 332,272	b. $ 609,463

2. MAJOR URBAN RESOURCE LIBRARIES (MURL) MAINTENANCE OF SUPPORT (LSCA Sec. 103)

Enter the total Federal funds reserved for grants to all of the eligible MURLs.

Preceding FY	Current FY
$ -0-	$ -0-

3. ADMINISTRATION (LSCA Sec. 8)

	Estimated Expenditures
(a) LSCA Title I	$ 38,600
(b) LSCA Title II	$ -0-

4. TITLE II. CONSTRUCTION

(a) FEDERAL	
i. LSCA	$
ii. OTHER	$
iii. SUBTOTAL	$
(b) STATE	$
(c) LOCAL	$
(d) TOTAL (Add iii, (b) and (c))	$

In addition to meeting the requirements of Public Law 98-480, the Annual Program serves as a basic statement summarizing the objectives, policies, and programs undertaken for the improvement of library service, particularly those assisted by the Library Services and Construction Act, and provides a guide for libraries wishing to participate in the LSCA program. It also serves as a state planning document.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988

LSCA STAFF RESPONSIBILITIES

Name and Title	Responsibility
Betty E. Callaham Director	Planning and administration
James B. Johnson, Jr. Deputy Director for Library Development	Planning, budgeting, administration; preparation of long-range program, annual program, annual reports; LSCA Title I, LSCA Title II, Library Interpretation
John H. Landrum Deputy Director for Library Services	LSCA Title III
Betty O. Onley Business Manager	Budgeting, financial administration and reporting
Annette S. Stuck Senior Accountant	Financial records and reports

LSCA Project Officers*	Title I
Marjorie A. Mazur Director of Technical Services	IIB. Strengthening the State Library Agency
Margie E. Herron Director of Field Services	IIIA. Field Services
Alice I. Nolte Field Service Librarian	IIIB. Career Education IIIE. Library Development
Aileen P. Law Field Service Librarian	IIID. Service to the Disadvantaged III-I. Literacy
Jane A. McGregor Field Service Librarian for Children's Services	IIIF. Service to Children
Ronald E. Anderson Field Service Librarian for Audio-Visual Programs	IIIG. Film Program

*Plans, coordinates, and reports project at State level; supervises implementation, evaluation, and reporting at local level.

Larry S. Freeman Field Service Librarian	IIIH.	Public Library Automation and Technology
Frances K. Case Director, Department for the Blind and Physically Handicapped	IV.	Service to the Blind and Physically Handicapped
Mark E. Pumphrey Institutional Library Consultant	V.	Institutional Library Services
LSCA Project Officer*		Title II
James B. Johnson, Jr. Deputy Director for Library Development	I.	Public Library Construction
LSCA Project Officer*		Title III
John H. Landrum Deputy Director for Library Services	I.	Interlibrary Network

FISCAL YEAR 1987-88
SOUTH CAROLINA STATE LIBRARY
Library Services and Construction Act

Project	Budget	Estimated Expenditures in FY 88	Estimated Carry-over for FY 89
1988 FUNDS			
TITLE I - LIBRARY SERVICES:			
PROJECT I-A. General Administration	$ 36,500	$ 1,500	$ 35,000
PROJECT I-B. Library Interpretation	30,500	24,500	6,000
PROJECT II-A. General Operations	73,647	7,297	66,350
PROJECT II-B. Strengthening State Agency	100,000	45,000	55,000
PROJECT III-A. Field Services	28,877	9,500	19,377
PROJECT III-B. Career Education	25,000	20,000	5,000
PROJECT III-D. Service to Disadvantaged	130,000	80,000	50,000
PROJECT III-E. Library Development	317,001	302,001	15,000
PROJECT III-F. Service to Children	6,985	3,985	3,000
PROJECT III-G. Film Program	65,000	60,000	5,000
PROJECT III-H. Public Library Automation and Technology	50,000	40,000	10,000
PROJECT III-I. Literacy	100,000	50,000	50,000
PROJECT IV. Blind and Physically Handicapped	95,000	21,513	73,487
PROJECT V. Institutional Services	73,647	43,000	30,647
TOTAL TITLE I	$1,132,157	$708,296	$423,861
TITLE III - INTERLIBRARY COOPERATION:			
PROJECT I. Interlibrary Network	$ 253,241	$ 13,241	$240,000
TOTAL TITLE III	$ 253,241	$ 13,241	$240,000
TOTAL ALL TITLES (1988 Funds)	$1,385,398	$721,537	$663,861

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 *et seq.*, unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 88

I. A. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE ☒ I ☐ III

PROJECT NO. IA

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

General Administration (Administration)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,092,637

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	35,300	XXXXXXXXXXX	XXXXXXXXXXXX	35,300
Current FY funds	36,500			36,500
Total expenditures	71,800	62,587	-0-	134,387
Carryover to next FY	35,000	XXXXXXXXXXX	XXXXXXXXXXXX	35,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to administer the Library Services and Construction Act in South Carolina efficiently, economically, and effectively in order to fulfill the goals and objectives of the long-range and annual programs.

SECTION C. DESCRIPTION OF PROJECT

The purpose of this project is to administer the Library Services and Construction Act in South Carolina efficiently, economically, and effectively in order to fulfill the goals and objectives of the long-range and annual programs. As the chief instrument for the planning and implementation of the total LSCA program, the General Administration project is directed toward the realization of the basic continuing goal of the program which "is to assure that comprehensive library services and resources are provided for the people of South Carolina and that every individual has adequate and timely access to library and information resources."

The project provides for the statewide planning and evaluation of library services and for administrative activities required for compliance with the provisions of the Library Services and Construction Act, Regulations, and EDGAR. Major activities include, but are not limited to:

1. preparation and publication of:
    a. the Basic State Plan
    b. the long-range State Program for Library Development
    c. the Annual Program
2. evaluating, monitoring, and reporting of LSCA programs
3. activities of the LSCA Advisory Council
4. management of budget and records
5. dissemination of information concerning LSCA programs
6. staff participation in LSCA training programs convened by the Department of Education
7. negotiation of indirect cost rate
8. requirements of Single Audit Act

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project IA. General Administration

State funds will cover most staff costs, including salaries of professional and secretarial personnel attributable to the activities of the project. LSCA will be used to cover costs of equipment, supplies, printing, travel, communication, and contractual services attributable to the project. Administrative costs for the implementation of Title II will be charged to this project. Indirect costs claimed by the State are also attributable to General Administration.

Estimated expenditures for FY 88 include:

1. Salaries and Wages (State funds)			$62,587
Position	% of Time	Amount	
Director	15	$ 7,336	
Deputy Director for Library Development	40	17,003	
Deputy Director for Library Services	25	16,874	
Business Manager	33-1/3	11,181	
Clerk/Typist	100*	10,193	
*1/3 of time of three FTE's			
2. Travel (Federal funds)			800
Staff (if needed for consultation with U.S. Department of Education)		500	
Advisory Council		300	
3. Indirect costs (Federal funds)			35,000
4. Other (supplies, printing, postage, communications, etc.) (Federal funds)			700
		Total	$ 99,087

The source of funding for the project in FY 88 will be:

Federal	State	Total
$36,500* 35,300 (FY 87 C-O) $71,800	$62,587	$134,387

*$35,000(est.) of this amount will be carried forward for use in FY 89.

Activities of the General Administration Project will be monitored continuously by the Deputy Director for Library Development and/or Business Manager, assisted when needed by individual program supervisors. Monthly reports will be made on activities and expenditures. Quarterly reviews will evaluate activities and progress in implementation.

The success of the project will be measured by:

1. approval by the State Library Board and LSCA Advisory Council of long-range plan and annual program
2. approval by Governor's Office (Grant Services) and the Joint Appropriations Review Committee of long-range plan and annual program
3. acceptance of the Basic State Plan, State Plan for Library Development, Annual Program, and annual reports by the LSCA Administrative Librarian
4. the extent to which LSCA funds are allocated, obligated, and expended for approved purposes within the established time frame
5. the successful implementation of individual projects set up under the Annual Program
6. the replacement of federal funds with local funds in projects established by LSCA grants
7. the replacement of federal funds with state funds where appropriate

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Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 88

I. A. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE
☒ I
☐ III

PROJECT NO.
IB

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Library Interpretation (inadequately served)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,092,637

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	2,000	xxxxxxxxxxx	xxxxxxxxxxxx	2,000
Current FY funds	30,500			30,500
Total expenditures	32,500	-0-	-0-	32,500
Carryover to next FY	6,000	xxxxxxxxxxx	xxxxxxxxxxxx	6,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of the Library Interpretation Project is to disseminate information concerning library service to the government and the public and to promote a climate of public opinion favorable to library development. It attempts to increase public understanding of library programs and awareness of services provided, thus increasing the use of the library by individuals and groups in the community. This project strengthens the State Library in order to meet the library needs of the inadequately served and unserved.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project IB. Library Interpretation

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The purpose of the Library Interpretation Project is to disseminate information concerning library service to the government and the public and to promote a climate of public opinion favorable to library development. It attempts to increase public understanding of library programs and awareness of services provided, thus increasing the use of the library by individuals and groups in the community. This project strengthens the State Library in order to meet the library needs of the inadequately served and unserved.

The project has eight objectives:

1. To encourage greater use of the State Library's facilities and resources by state government personnel.

2. To more fully inform the general public about existing public and state institutional library services, to encourage greater use of these library services by more and more people.

3. To promote a climate of public opinion and awareness favorable to library development, expansion, and improvement.

4. To reach the non-library user plus specific groups such as visually and physically handicapped, urban and rural disadvantaged, the illiterate, the elderly, and non-English speaking peoples with information about available library service.

5. To support a program of interlibrary cooperation which will assure a more efficient utilization of all library resources in the state, to increase awareness of the necessity of resource sharing, and to promote support for the South Carolina Library Network.

6. To support programs of other state agencies and other groups which will strengthen "the reading and learning experience" and offer the state's citizens continuing educational, occupational, and informational opportunities through library resources.

7. To create awareness in and offer guidance toward sound county-level, public relations programs for librarians, their staffs, their board members and "Friends" groups.

8. To support and publicize State and federal grant programs and special projects administered by the State Library.

II. Relationship to Long-Range Program

The project supports Objective 1 of Goal I of the Long-Range Program:

> "To enhance the administrative, planning, and support capabilities required for statewide library development."

III. What the Project Expects to Accomplish

The Library Interpretation Project is aimed at strengthening the State Library and the public and institutional libraries of South Carolina. It supports state, local, and LSCA programs. It is hoped through increasing the understanding of the role of the library in the life of today to make the library and its services an integral part of every community activity whether it be professional, business, educational, or recreational.

IV. Needs Assessment

In a population of three million, only about 35% of South Carolinians are regular library users. Many non-users are unaware either of library services generally or of potential benefits for them personally. At the same time, financial support for all South Carolina libraries is low. Limited resources do not permit them to reach out to all the unserved or to adequately serve present users. Both the public and officials responsible for funding need to be informed about the value of modern library services.

V. Who Is To Be Served

The entire population of the state will benefit to the degree that the project assists in the development of adequate library services to meet the needs of the people. By making state legislators and local officials aware of the educational, occupational, informational, and recreational value of libraries, a better level of support may be obtained. By making more people aware of library services, a greater proportion of the public is likely to avail themselves of those services, and thereby support them.

VI. Activities To Be Used To Meet Objectives and Needs

The State Library plans to contract with a public relations firm in FY 88 to conduct a vigorous campaign to promote the use of libraries. Funding for this will be a combination of Title I (Project IB) and Title III. It is estimated that it will take two years to develop this program. Publicity will be developed for all major State Library programs, for each LSCA project, and for appropriate public and institutional library activities. Specific activities will include: (1) news releases, (2) feature articles, (3) broadcast announcements, (4) interviews, (5) folders, brochures, and booklists, (6) exhibits, signs, posters, displays, and presentations, and (7) special printed materials. All appropriate media will be utilized, including (1) newspapers, (2) radio, (3) television, (4) professional and corporate house organ publications, (5) national and regional media, and (6) statewide and regional meetings. No statistical projections can be made on the amount of publicity, which will be determined by the number and type of activities funded. Emphasis will be placed in FY 88 on promoting the South Carolina Library Network, the State Library itself, and the Library for the Blind and Physically Handicapped. The State Library will continue to employ a part-time public information specialist. The future of this position will be determined after a PR firm is selected.

VII When and Where Project Will Be Implemented

The Library Interpretation Project will be implemented in FY 88 at the South Carolina State Library.

VIII. Key Libraries and Other Libraries Involved

The South Carolina State Library and all public and institutional libraries in South Carolina.

IX. Estimated Cost of and Sources of Funding

The project is funded primarily from Federal Appropriations.

Federal	State	Total
$30,500* 2,000 (FY 87 C-O) $32,500	-0-	$32,500

*6,000 (est.) of this amount may be carried forward for use in FY 89.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project IB. Library Interpretation

X. Method of Administering Project

The Library Interpretation Project is administered by the State Library under supervision of the Deputy Director for Library Development.

XI. Method of Evaluation

There can be no clear-cut cause/effect relationship between the amount of publicity library services receive and the number of people holding a library card or otherwise using public libraries. What can be measured is the number of releases prepared, number of times media use these releases, number of interviews given, etc. It is not possible to measure the attitude of the public vis-a-vis such publicity. In an effort to strengthen libraries the State Library will endeavor to promote library services as vigorously as possible. This project will be monitored throughout the year and evaluated by the State Library staff in terms of the extent to which the objectives have been carried out and the degree to which state and LSCA programs have been supported by the project.

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 88

I. A. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	IIA

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

General Operations (Strengthening the State Library)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,092,637

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	67,039	XXXXXXXXXXX	XXXXXXXXXXXX	67,039
Current FY funds	73,647			73,647
Total expenditures	140,686	818,029	-0-	958,715
Carryover to next FY	66,350	XXXXXXXXXXX	XXXXXXXXXXXX	66,350

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to provide for the on-going operations of the State Library. This project strengthens the State Library in order to meet the library needs of the inadequately served and the unserved.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project IIA. General Operations

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The purpose of this project is to provide for the on-going operations of the State Library. This project strengthens the State Library in order to meet the library needs of the inadequately served and the unserved. Specific objectives are:

A. To administer the State program, with a State budget for matching purposes of some $4,849,867, including:

1. Statewide planning and development
2. Services to State government
3. Services to public libraries
4. Services to state institutions
5. Services to the blind and physically handicapped

B. To provide the personnel, space, and supporting services required to implement the Federal program.

C. To fulfill State regulations governing personnel administration, fiscal management including budgeting, accounting, reporting, auditing and procurement.

II. Relationship to Long-Range Program

The General Operations Project supports Goal I:

> "To strengthen the State Library Agency for the purpose of providing library leadership and services."

III. What the Project Expects to Accomplish

The General Operations Project will provide the personnel including administrative, reader services, technical services, and field services, equipment, space, supplies, maintenance, and supporting services required to carry out all functions of the State Library under both State and Federal programs. It makes possible a statewide program of library development and cooperation and thus contributes to improved library services for all South Carolinians.

IV. Needs Assessment

The total library resources of South Carolina fall short of both State and national standards of adequacy, and no individual library system has achieved the minimum goals for library service set forth in The South Carolina Program for Library Development. Without the leadership, service, and financial assistance provided by the State Library, the quality of library service for all South Carolinians would be significantly lower and services for special groups - the disadvantaged, the institutionalized, the blind and physically handicapped, the elderly - would be reduced to minimum levels.

V. Who Is To Be Served

Potentially, the entire population of the State will benefit by having a strong, efficiently operated State Library which serves as the central resource for information, materials, and services. Realistically, the 35% of the population who actively use public libraries in South Carolina will be the actual beneficiaries of this project.

VI. Activities To Be Used To Meet Objectives and Needs

Activities will include, but not be limited to:

A. Fiscal operations - budgeting, accounting, reporting, auditing

B. Personnel administration - recruiting, orienting, training, supervising, evaluating

C. Maintenance and operation of buildings and equipment

D. Administration of State and Federal programs

1. Technical Processes (See Title I, Project IIB)
2. Reference and Interlibrary Loan (See Title III Program)
3. Field Services (See Title I, Projects IIIA, IIIB, IIID, IIIE, IIIF, IIIG, IIIH, and III-I)
4. Institutional Services (See Title I, Project V)
5. Blind and Physically Handicapped (See Title I, Project IV)
6. Interlibrary Cooperation (See Title III Program)

7. Public Library Construction (see Title II Program)

VII. When and Where Project Will Be Implemented

The General Operations Project will be implemented in FY 87 in the headquarters of the South Carolina State Library.

VIII. Key Libraries and Other Libraries Involved

South Carolina State Library

IX. Estimated Cost of and Sources of Funding

The project will be funded primarily by State appropriations which cover personnel, housing, maintenance, and the majority of all other operating costs.

Federal funds may be used to cover a pro-rated share of travel, communications, equipment, supplies, contractual services, and miscellaneous expenses directly attributable to the implementation and supervision of Library Services and Construction Act programs at the state and/or local levels.

Because State expenditures also cover the cost of services to State government, the amounts expended for this purpose are deducted from the total State appropriation to determine the amount of State money used to match LSCA funds.

Funds budgeted for FY 88:

Federal	State	Total
$73,647*	$818,029**	$958,715
67,039 (FY 87 C-O)		
$140,686		

*$66,350 (est.) of this amount will be carried forward for use in FY 89.

**Does not include cost of service to State Government: $168,898

X. Method of Administering Project

The General Operations Project will be administered by the State Library under the supervision of the Deputy Director for Library Development and the Business Manager.

XI. Method of Evaluation

The operations of the State Library are monitored continuously by the Director, Deputy Directors, and Business Manager. All LSCA project staff make monthly reports on activities. Regular reviews by department heads, made quarterly or more often if needed, measure progress and evaluate activities. Monthly reports are made to the Library Board by the Director, and the Advisory Council meets quarterly to receive progress reports.

The success of the General Operations Project is directly reflected by the success or failure of the individual programs conducted by the State Library, the cooperation of South Carolina libraries, and public response to library programs.

This activity covers state salaries of staff performing duties under other LSCA projects. Their performance will be evaluated under those projects.

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 88

I. A. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	IIB

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)
South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)
Strengthening the State Library Agency

3. TARGET AREA TO BE SERVED BY PROJECT
Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT
1,092,637

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	80,000	xxxxxxxxxxx	xxxxxxxxxxxx	80,000
Current FY funds	100,000			100,000
Total expenditures	180,000	155,686	-0-	335,686
Carryover to next FY	55,000	xxxxxxxxxxx	xxxxxxxxxxxx	55,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

This project strengthens the resources of the State Library, supplements and reinforces the resources of libraries throughout the state, and enhances public library access to the South Carolina Library Network by providing a comprehensive collection of materials necessary to meet the Library's responsibilities as the central information resource for libraries of the state, as well as State government.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project IIB. Strengthening the State Library Agency

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

1. To strengthen the resources of the State Library.
2. To supplement and reenforce the resources of libraries throughout the state.
3. To enhance public library access to the South Carolina Library Network.

II. Relationship to Long-Range Program

The Strengthening the State Library Agency project supports Goal I of the Long-Range Program:

> "To strengthen the State Library agency for the purpose of providing statewide library leadership and services",

specifically Objective 2:

> "To provide a comprehensive collection of materials necessary to meet the Library's responsibilities as the central information resource for libraries of the state, as well as State government."

III. What the Project Expects to Accomplish

This project attempts to develop the State Library's collection of books and materials to the point that it can adequately serve as a resource center for all libraries in the state. It also may provide support for public libraries to access the South Carolina Library Network.

IV. Needs Assessment

South Carolina's public libraries own only 1.51 books per capita based on the 1980 census, down from the 1.6 on the 1970 census. Institutional libraries, though having higher per capita holdings, have small collections limited in depth and breadth of holdings. No South Carolina library has adequate resources to serve all the needs of its patrons, none can afford to acquire all the resources needed, and to do so would be uneconomical in any case. The State Library's collection will play a vital role in the South Carolina Library Network (see Title III.).

V. Who Is To Be Served

Potentially, the entire population of the state may be served by the project since the resources it provides are made available to the patrons of all South Carolina libraries by means of the Interlibrary Loan Network. Realistically the 35% of the population who actively use libraries in South Carolina will be the actual beneficiaries of this project.

VI. Activities To Be Used To Meet Objectives and Needs

Activities will include, but not be limited to, the following:

1. Select, acquire, process and catalog 8,000 books, 22,500 State and Federal documents, 2,300 periodical subscriptions, 500 reels of microfilm, 20,000 microfiche, plus filmstrips, maps, cassettes, records, and miscellaneous materials.

2. Maintain a collection of 196,000 books, 227,000 documents, 358,000 microfiche, plus periodicals, microfilm, etc.

3. Maintain the database of all State Library holdings.

4. Provide funds to enhance public library access to the South Carolina Library Network.

VII. When and Where Project Will Be Implemented

The project will be implemented in FY 88 at the South Carolina State Library.

VIII. Key Libraries and Other Libraries Involved

The South Carolina State Library

All libraries of South Carolina

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project IIB. Strengthening the State
Library Agency

IX. Estimated Cost of and Sources of Funding

This project provides for the purchase of books, periodicals, microfilm and other library materials acquired by the State Library, plus the cost of supplies and equipment (but excluding personnel) used in processing these materials. A pro-rata share of SOLINET's cataloging charges may also be covered by project funds. Costs of providing access to the South Carolina Library Network for public libraries may also be charged to this project.

Funds budgeted for FY 88:

Federal	State	Total
$100,000* 80,000 (FY 87 C-O) $180,000	$155,686	$335,686

*$55,000 (est.) of this amount will be carried forward into FY 89.

X. Method of Administering Project

The project will be administered by the State Library staff under the supervision of the Director of Technical Services, assisted by the Director of Reader Services and the Interlibrary Loan Librarian.

XI. Method of Evaluation

The project will be monitored daily by the Director of Technical Services, with monthly progress reports on orders, acquisitions, and expenditures. The success of the project will be measured by the percentage of the budgeted funds that are expended for the purpose allocated within the fiscal year and by the number of items made available to the public as projected in item VI. The value of the project is demonstrated by the use made of the Interlibrary Loan collection (see Title III Program).

OMB No. 1850-0528

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DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 *et seq.*, unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 88

I. A. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	IIIA

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Field Services (Serving the inadequately served)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,092,637

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	19,377	XXXXXXXXXXX	XXXXXXXXXXXX	19,377
Current FY funds	28,877			28,877
Total expenditures	48,254	3,103,304	19,312,056	22,463,614
Carryover to next FY	19,377	XXXXXXXXXXX	XXXXXXXXXXXX	19,377

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to expand and improve public library services throughout the State, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens by providing consultant services for public, institutional, and other libraries of South Carolina.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project IIIA. Field Services

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The purpose of this project is to extend and improve public library service throughout the State and to implement the State Plan at the local level. Specific objectives of the project are:

A. To improve existing library service in all counties and regions by means of advice and assistance to public librarians and library boards.

B. To encourage public libraries to work toward state and national standards for good library service by adopting efficient practices and procedures of organization and administration.

C. To plan and develop improved public library services in areas having inadequate service through special projects such as pilot or demonstration projects.

D. To promote the consolidation of inadequate library systems into larger units of service.

E. To create an understanding of public library service and its objectives by educating trustees, local government officials, and citizens as to what good library service is and to encourage active support and promotion of libraries by trustees, Friends of the Library organizations, and other groups.

F. To provide information concerning the work and objectives of the South Carolina State Library.

G. To obtain strong public support for South Carolina's program of library service on a local and statewide basis in order to secure increased financial support from local and state sources.

H. To promote implementation of the State Program for Library Development (long-range plan).

II. Relationship to Long Range Program

The Field Services Project supports Goal II of the Long-Range Program:

> "To expand and improve public library services throughout the State, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens"; and

Objective 3 of Goal I:

> "To provide consultant services for public, institutional and other libraries of South Carolina."

III. What the Project Expects to Accomplish

The Field Services Project will:

A. Provide professional advice and assistance to the public libraries of South Carolina -- advice and assistance necessary for the improvement of public library service throughout the state.

B. Provide direction and supervision at the local level of State and Federally funded library projects.

IV. Needs Assessment

Although great strides have been made in recent years, South Carolina still falls short of both State and national standards for adequacy of library resources, personnel, service programs, and support. No individual library system has achieved the minimum goals for library service set forth in the South Carolina Program for Library Development. The Field Services Project, carried out by a team of public library consultants, is needed as an incentive or catalyst for improvement and/or development in areas of weakness. The staff of field consultants can serve in many ways as effective agents in making librarians and trustees more aware of the library needs of the state and ways to meet these needs: (a) by providing the necessary direction and evaluation of State and federal projects carried out at the local level; (b) by advising and guiding on a one-to-one basis, in meetings, and through statewide workshops; (c) by exploring solutions to local problems with library staffs and boards; and (d) by providing ideas and information on such diverse topics as construction, staff development, and budget presentations. Availability at all times of a staff of trained librarians for consultation can give the statewide library program a certain cohesiveness, continuity, and stability which it might not otherwise have. The state and federal aid administered by this project are a significant factor in remedying deficiencies of service largely attributable to limited local financial support at a time when the cost of materials and salaries continues to increase.

V. Who Is To Be Served

Potentially, the entire population of the state will benefit from the consultant work which the Field Staff will do with the public librarians, trustees, local government officials, and citizens to improve or develop county and regional library service throughout the state. Realistically, the 35% of the population who actively use public libraries in South Carolina will be the main beneficiaries of this project.

VI. Activities To Be Used To Meet Objectives and Needs

A. Advising and assisting the public library systems of South Carolina in overcoming local problems.

1. Work with professional librarians: Act as liaison between the State Library and librarians; interpret the objectives and programs of the State Library; and maintain good public relations. Field Staff members will visit each library at least four times a year. Total visits will be approximately 250. They will also maintain contact with the Association of Public Library Administrators, attending their quarterly meetings and serving as State Library liaison to their committees.

2. Work with inexperienced and untrained librarians: Provide in-service training and close supervision; explain the programs and objectives of the State Library; assist with preparation of the budget; assist in the planning and, if necessary, supervise major tasks, such as weeding, reclassifying, etc.; encourage librarians to publicize services of the library and to devote more effort to public relations. In FY 88 it is anticipated that there will be seven new administrators to orient.

3. Work with library boards: Represent the State Library at local board meetings; support budget requests; explain State Aid requirements, special contracts and agreements, State Library projects and legislation; assist in developing plans for improved library services; encourage cooperation with neighboring library systems where appropriate; provide in-service training using trustee handbook. General consultants will attend at least one board meeting in each of the 39 library systems during the year as mandated by State Aid regulations. The Director and Deputy Director for Library Development will also attend board meetings.

4. Work with the public: Meet with local organizations to provide information concerning public library service and its development through talks, exhibits, and distribution of publicity materials; talk with community leaders and key individuals about library service; interpret state and local library programs to patrons, support the organization and activities of Friends of Libraries groups.

B. Planning, monitoring, and evaluating LSCA Title I Projects involving grants estimated at $591,001.

C. Assisting in the administration of per capita State Aid totaling $2,969,475 to county and regional libraries.

D. Compiling and publishing public library statistical reports with rankings, comparisons, and other information needed for planning purposes.

E. Administering "mini grants" whereby small items of equipment or material are provided to all public libraries (and sometimes institutional libraries) when it is more economical and efficient to handle orders, distribution, and payment from the State Library or by which libraries may be assisted in initiating new and innovative programming.

F. Assisting the South Carolina Library Association and other professional organizations by encouraging trustees, librarians, and staff members to join associations and by stressing attendance at meetings and participation in activities of the associations.*

G. Employing an Administrative Specialist to provide clerical support to the Field Services staff.

H. Providing In-WATS telephone line from public and institutional libraries to use to contact consultant staff. This should provide a means for libraries with limited budgets to seek advice on problems before they get out of hand.

I. Providing support services such as travel, printing, supplies, etc.

J. Supporting the "Let's Talk About It" project in South Carolina public libraries.

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*No state or federal funds proposed for this project will be expended for this purpose.

K. During the year the Field Services staff will evaluate the Public Library Association's Planning and Role Setting for Public Libraries: A Manual of Operations and Procedures for use in years two and three with public libraries. This and the second edition of Output Measures for Public Libraries will be distributed to public libraries.

VII. When and Where Project Will Be Implemented

The project will be implemented in FY 88 in the 39 county and regional library systems of the state listed under VIII.

VIII. Key Libraries and Other Libraries Involved

The key libraries involved in the project will be the South Carolina State Library and the following county and regional library systems:

- Abbeville-Greenwood Regional Library
- Aiken-Bamberg-Barnwell-Edgefield Regional Library
- Allendale-Hampton-Jasper Regional Library
- Anderson County Library
- Beaufort County Library
- Berkeley County Library
- Calhoun County Public Library
- Charleston County Library
- Cherokee County Public Library
- Chester County Library
- Chesterfield County Library
- Clarendon County Library
- Colleton County Memorial Library
- Darlington County Library
- Dillon County Library
- Dorchester County Library
- Fairfield County Library
- Florence County Library
- Georgetown County Memorial Library
- Greenville County Library
- Horry County Memorial Library
- Kershaw County Library
- Lancaster County Library
- Laurens County Library
- Lee County Public Library
- Lexington County Circulating Library
- McCormick County Library

Marion County Library
Marlboro County Public Library
Newberry-Saluda Regional Library
Oconee County Library
Orangeburg County Free Library
Pickens County Library
Richland County Public Library
Spartanburg County Library
Sumter County Library
Union County Carnegie Library
Williamsburg County Library
York County Library

IX. Estimated Cost of and Sources of Funding

Funds budgeted for FY 88:

Federal*	State	Local	Total
$28,877*	$3,103,304	($19,312,056)	$22,463,614
19,377 (FY 87 C-O)			
$48,254			

*$19,377 (est.) of this amount may be carried forward for use in FY 89.

X. Method of Administering Project

The project is administered by the Director of Field Services, assisted by the Field Staff. State grants-in-aid are paid to counties upon submission of budget proposals and supporting documents. Federal projects are monitored and evaluated under this project.

XI. Method of Evaluation

The Field Service Librarians, who will be responsible for implementing this project, will report to the Director of Field Services on all activities in their assigned counties by means of (1) written field reports (2) monthly reports, (3) staff meetings and (4) annual LSCA project reports -- and by special conferences as needed. On-site observation of projects will be made by Field Service Librarians as they make field trips to their assigned counties during the year and/or by project director.

To a large extent, the success of the project will be determined by how successful local libraries are in achieving the goals and objectives spelled out in Standards for South Carolina Public Libraries, revised in 1981. Particular interest will center on activities listed in VI above.

To determine what degree of progress has been made toward reaching these Standards, the following areas will be examined closely.

1. Local Library Support
2. Materials
3. Personnel
4. Physical Facilities
5. Organization

The following will be used to demonstrate the overall success or failure of the project:

--Number of field trips made by Field Staff during the year.

--Number of library systems served.

--Number of local library board meetings attended.

--Number of new administrators provided orientation.

--Number of LSCA projects supervised and total amount of those Federal library projects.

--Number of LSCA projects continued with local support.

--Total amount of local library budgets.

--Total amount of State Grants-in-Aid administered to county and regional library systems.

--Number of times the Field Staff represented the State Library at local, State, and national conferences, conventions, workshops, professional associations, building dedications, civic organizations, and other State and local agencies.

--Number of instances in which the Field Staff provided recruiting, placement, and training services for public libraries.

--Publication of public library statistical summary.

OMB No. 1850-0528
Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 88

I. A. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	IIIB

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Career Education (Serving the inadequately served)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,092,637

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	6,000	XXXXXXXXXXX	XXXXXXXXXXXX	6,000
Current FY funds	25,000			25,000
Total expenditures	31,000	-0-	-0-	31,000
Carryover to next FY	5,000	XXXXXXXXXXX	XXXXXXXXXXXX	5,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to improve library service through training of public and institutional library personnel at all levels and to provide for better informed public library trustees.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project IIIB. Career Education

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

1. To improve library service through training of public and institutional library personnel at all levels and to provide for better informed public library trustees.

2. To provide for State Library sponsored workshops to meet specific needs.

3. To support a comprehensive continuing education program for South Carolina library personnel through cooperation with the USC College of Library and Information Science, the South Carolina Library Association, and other professional groups.

4. To encourage graduates of the USC/CLIS to accept employment in South Carolina libraries through meaningful work-study experience in state/public library service.

II. Relationship to Long-Range Program

The Career Education Project supports Objective 4 of Goal I of the Long-Range Program:

> "To centralize at the State level programs and functions which cannot be handled economically or effectively by individual libraries", and

Objective 3 of Goal IV:

> "To provide continuing education opportunities."

III. What the Project Expects to Accomplish

This project will provide opportunities for continuing education through scholarship grants to attend academic courses in librarianship for non-professional personnel and for workshops, travel grants, and in-service training for professional and non-professional personnel as well as public library trustees.

IV. Needs Assessment

The nationwide emphasis on continuing education for all professions demonstrates the need to provide continuing education opportunities for professional library personnel at all levels. Two of South Carolina's thirty-nine county and regional library system are administered by non-professional personnel who are in need up up-grading their library skills to meet requirements for pre-professional certification. All library systems include non-professional staff who will benefit both from academic courses in library science and from workshops designed to meet specific needs. The use of new technologies will create continuing education needs at all levels. Well informed trustees are essential to the planning, development, and maintenance of sound library systems.

V. Who Is To Be Served

Public and institutional library personnel will be eligible under the project so that the total population will benefit. Public library trustees will also benefit. State Library staff will also benefit.

VI. Activities To Be Used To Meet Objectives and Needs

Activities will include the following:

1. Notification of continuation of scholarships will be published annually in News for South Carolina Libraries.

2. Information on conferences and seminars will be distributed to professional personnel. They may apply for assistance to attend conferences or workshops in areas related to purposes of LSCA which would be of benefit to them and their library systems.

3. Grants will be offered library staff members and trustees for courses, workshops, conferences, and other learning opportunities in areas related to purposes of LSCA. Non-professional personnel may receive grants for workshops, under-graduate academic courses in librarianship, or up to twelve hours of graduate credit in library science if the courses support job assignments. For professional librarians and trustees, grants may be awarded for any continuing education activity which will contribute to improved job performance.

4. The State Library will sponsor a workshop in November 1987 on public library construction for librarians, trustees, architects, and local officials.

5. The State Library will cooperate with the USC College of Library and Information Science and professional organizations in planning, implementing, and/or financing continuing education programs of general interest to public and institutional librarians and library trustees.

6. Through a contractual agreement with USC/CLIS, one or more graduate library students will be provided work-study experience at the State Library or in a public library in order to introduce the student to library service opportunities in South Carolina.

VII. When and Where Project Will Be Implemented

The Career Education Project will be implemented in FY 88 by the State Library Field Staff throughout the state.

VIII. Key Libraries and Other Libraries Involved

The South Carolina State Library and all public and institutional libraries in the state.

IX. Estimated Cost of and Sources of Funding

LSCA Title I funds will be used to cover the cost of scholarship grants, workshops, and/or travel and conference grants as well as any workshops conducted by the State Library. Unless training is at the suggestion of the State Library, grants will not exceed $500.

FY 88 funds budgeted:

Federal	State	Total
$25,000* 6,000 (FY 87 C-O) $31,000	-0-	$31,000

*$5,000 (est.) of this amount will be carried forward for use in FY 89.

X. Method of Administering Project

The project will be administered by the South Carolina State Library and supervised by the State Library Field Staff.

XI. Method of Evaluation

The project will be monitored by the Field Staff. Libraries which employ individuals receiving grants must meet all requirements for State Aid. All grant recipients will submit a written evaluation report on the information acquired to the State Library, which may request an oral report be given to the Association of Public Library Administrators and/or other appropriate professional groups. The project will also be evaluated on:

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project IIIB. Career Education

(1) The successful allocation, obligation, and expenditure of LSCA funds approved for the project in FY 88.

(2) The successful implementation of the scholarship grant and workshop and/or travel grant program.

(3) The successful implementation of the November 1987 public library construction workshop sponsored by the State Library.

(4) The subsequent improvement in library service as measured by administrators' assessment of staff performance or by general observation.

(5) The number of people receiving continuing education under this project.

(6) The number of continuing education opportunities made available under this project.

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolin

FY 88

I. A. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	IIID

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Service to the Disadvantaged

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

12,000

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	92,392	XXXXXXXXXXX	XXXXXXXXXXXX	92,392
Current FY funds	130,000			130,000
Total expenditures	222,392	-0-	(100,000)	322,392
Carryover to next FY	50,000	XXXXXXXXXXX	XXXXXXXXXXXX	50,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to extend and improve library service to the disadvantaged segment of the population not heretofore reached, or previously given very limited service.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project IIID. Service to the
Disadvantaged

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The purpose of this project is to extend and improve library service to the disadvantaged segment of the population not heretofore reached, or previously given very limited service. Specific objectives are:

A. To plan, develop, maintain or expand programs of service for the disadvantaged with emphasis upon innovative outreach activities.

B. To provide competent personnel having the special training and personal qualifications needed for outreach work by recruitment, salary supplements, and training programs.

C. To promote mutual cooperation between libraries and other State and local agencies serving the disadvantaged.

D. To assist county library systems develop minimum levels of service and financial support prerequisite for outreach services.

E. To provide adequate access to library service for the disadvantaged in rural and other isolated areas by strengthening and expanding library extension programs.

F. To provide assistance to counties which have experienced unusually high population growth and other demographic changes which make it difficult to provide adequate library service.

NOTE: In FY 88 special consideration will be given to programs that address the needs of disadvantaged children.

II. Relationship to Long-Range Program

The Service to the Disadvantaged Project supports Objective 3 of Goal II of the Long-Range Program:

> "To extend public library service to special constituencies, including the disadvantaged, the elderly, the illiterate, and the unserved persons of limited English-speaking ability."

III. What the Project Expects to Accomplish

The Service to the Disadvantaged Project will:

A. Extend library service to that segment of the urban and rural population which because of economic, cultural, social, and educational handicaps are not users of the public library.

B. Encourage counties experiencing large population growth to increase funding by demonstrating service needs to funding authorities which will also allow them to develop minimum levels of service.

C. Make public library trustees and staff aware of the service needs of the disadvantaged population.

D. Make service to the disadvantaged an integral part of public library service.

IV. Needs Assessment

It has been demonstrated that the geographically isolated, the educationally and culturally deprived, and the financially disadvantaged do not make full use of library service.

A. Sixteen counties in South Carolina have over 20% of persons with incomes below poverty levels. Nine of these counties have over 25% poverty level population.

B. There are 499,574 people in South Carolina with incomes below poverty level. (Over 16% of population below poverty level.)

C. 35% of the people 25 years and older in South Carolina have less than one year of high school.

D. The South Carolina Employment Security Commission estimates that unemployment for June 1987 was 5.9% or 97,600 jobless individuals. This compares with the national average of 6.1%.

E. 25.7% of the adults over 25 years old are functionally illiterate (less than eighth grade education).

F. Since only about 35% of all South Carolinians are regular users of public libraries, an even lower percentage of disadvantaged persons may be assumed to be library patrons. It is estimated that less than 10% of the disadvantaged are library patrons.

G. Twelve counties have had population increases greater than 20% according to the 1980 census.

V. Who Is To Be Served

Persons who have educational, socioeconomic, cultural, or other disadvantages that prevent them from receiving the benefits of library services designed for persons without such disadvantages and who for that reason require specially designed library services will be served through grants made to libraries in areas serving a high percentage of disadvantaged population. Persons who live in counties who cannot meet library needs due to large population increase.

VI. Activities To Be Used To Meet Objectives and Needs

Activities will include:

A. Planning, gaining support for, and implementing at least one new project to assist a county library system develop a minimum level of service and financial support prerequisite for outreach services.

B. Planning, gaining support for, and implementing at least nine projects in the areas of literacy, children's services, and services to the rural disadvantaged.

C. Meetings and conferences with library boards, administrators, and staff to explain needs, plan programs, and monitor activities in service to the disadvantaged.

D. Conferences with representatives of other state and local agencies serving the disadvantaged, to exchange information and coordinate activities.

E. Collecting and disseminating pertinent information from state and national programs and organizations.

F. Developing bookmobile service. Over the past several years twelve library systems received grants to purchase bookmobiles. In FY 88 these and other libraries will work towards upgrading bookmobile service, one of the prime means of delivering library service to South Carolina's disadvantaged population.

NOTE: In FY 88 special consideration will be given to programs that address the needs of disadvantaged children.

VII. When and Where Project Will Be Implemented

Counties meeting the following criteria will be eligible to receive grants during FY 88 for projects targeted at their disadvantaged population:

1. Counties with over 25% disadvantaged population.
2. Counties with over 20,000 disadvantaged but under 25% disadvantaged population.
3. Counties with over 15% disadvantaged population.
4. Counties with over 5.9% unemployment (June 1987 statewide level).
5. Counties with over 20% population growth.

VIII. Key Libraries and Other Libraries Involved

A. The following county and regional libraries are eligible to apply for sub-grants from the South Carolina State Library based on poverty level:

	Total Population	Population with Income Below Poverty Level	
Aiken-Bamberg-Barnwell-Edgefield	161,139	26,646	17%
Allendale-Hampton-Jasper	43,363	12,656	29%
Beaufort	65,364	9,751	15%
Calhoun	12,206	2,683	22%
Charleston	276,712	46,233	17%
Chester	30,148	4,840	16%
Chesterfield	38,161	7,418	19%
Clarendon	27,464	7,985	29%
Colleton	31,776	8,125	26%
Darlington	62,717	14,271	23%
Dillon	31,083	9,239	30%
Fairfield	20,700	4,517	22%
Florence	110,163	23,263	21%
Georgetown	42,461	9,173	22%
Greenville	287,895	33,012	11%
Horry	101,419	17,949	18%
Kershaw	39,015	6,347	16%
Lee	18,929	5,719	30%
McCormick	7,797	2,058	26%
Marion	34,179	8,913	26%
Marlboro	31,634	7,722	24%
Newberry-Saluda	47,392	7,379	16%
Orangeburg	82,276	21,110	26%

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project IIID. Service to the Disadvantaged

Richland	269,572	36,121	13%
Spartanburg	203,023	27,071	13%
Sumter	88,243	20,029	23%
Williamsburg	38,226	10,663	28%
Total	2,203,057	390,893	

B. Unemployment figures will be monitored periodically to maintain an up-to-date listing of counties eligible under this criteria.

C. Libraries in counties experiencing greater than 20% population growth.

	Total Population	% Increase
Anderson	133,235	26.3%
Beaufort	65,364	27.8%
Berkeley	94,727	68.6%
Dorchester	58,761	80.5%
Florence	110,163	22.9%
Georgetown	42,461	26.7%
Horry	101,419	44.9%
Jasper	14,504	22%
Lancaster	53,361	23.2%
Lexington	140,353	57.7%
Pickens	79,292	34.5%
York	106,720	25.2%

IX. Estimated Cost of and Sources of Funding

Federal	Local	Total
$130,000* 92,392 (FY 87 C-O) $222,392	($100,000)	$322,392

*$50,000 of this amount will be carried forward for use in FY 89.

In order for programs to continue without annual interruptions due to uncertainties regarding LSCA funding, local projects are designed to operate on a calendar year (January-December) and therefore a portion of FY 88 funds will be carried forward for salaries and transportation expenses during October-December (1988).

X. Method of Administering Project

The project will be administered on the local level by the staff of the local library with supervision by the State Library Field Staff.

XI. Method of Evaluation

Field Staff will monitor this project by making frequent field visits, consulting with local library administrators and staff engaged directly in working with the disadvantaged, and making periodic evaluations of project programs. Local libraries will submit annual reports on expenditures and self-evaluations.

The project will be evaluated by the State Library Field Staff in terms of the following criteria:

1. The individual objectives established by each library.
2. The number of disadvantaged reached.
3. The percentage of the target group reached.
4. The methods used by libraries to make their services accessible to the disadvantaged.
5. The method for publicizing programs and services for the disadvantaged. All publicity must cite LSCA administered by the South Carolina State Library as a source of funding.
6. The suitability of materials selected for the program.
7. The staff involvement in the program; including general knowledge of the program, attitude toward the program and special training and preparation.
8. The involvement of groups and agencies within the community already working with the disadvantaged.
9. Comparison of project with similar projects in other states.

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 88

I. A. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE
☒ I
☐ III

PROJECT NO.
IIIE

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Library Development

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,047,328

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	21,828	XXXXXXXXXXX	XXXXXXXXXXXX	21,828
Current FY funds	317,001			317,001
Total expenditures	338,829	-0-	(600,000)	938,829
Carryover to next FY	15,000	XXXXXXXXXXX	XXXXXXXXXXXX	15,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to strengthen and improve the state's total public library program by enabling individual library systems to improve or extend services in areas of demonstrated need.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project IIIE. Library Development

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The purpose of the Library Development Project is to strengthen and improve the state's total public library program by enabling individual library systems to improve or extend services in areas of demonstrated need. Specific objectives are:

A. To insure a good level of service throughout the entire service area through the improvement of headquarters, branches, and bookmobile service.

B. To provide staff adequate in numbers and training to meet the varied and changing demands of service.

C. To provide library collections (in number, quality, and diversity) and supportive equipment to meet the information needs of the library public.

   1. To strengthen basic book collections.

   2. To assist libraries in building essential non-print media collections.

   3. To strengthen print and microfilm collections of periodicals.

D. To provide the library equipment (such as copiers, microfilm readers, AV, etc.) necessary for good library service.

E. To extend library services of all kinds to groups or individuals presently unreached or inadequately served (disadvantaged, elderly, handicapped, illiterate, limited English-speaking, rural, etc.) This may be undertaken separately or in conjunction with Title I, Projects IIID or III-I.

F. To enable library systems to investigate the possibilities of automation and when ready to meet the initial costs of implementing automated acquisitions, cataloging, or circulation services. This may be undertaken separately or in conjunction with Title I, Project IIIH or Title III, whichever is more appropriate.

G. To enable library systems to engage in long-range planning activities, such as needs assessment, identifying resources required and evaluating activities and programs. ALA's Planning Process is a possible vehicle for such planning. Libraries will be provided copies of ALA's new planning documents under Project IIIA.

II. Relationship to Long-Range Program

The Library Development Project supports Goal II of the Long-Range Program:

> "To expand and improve public library services throughout the state, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens."

III. What the Project Expects to Accomplish

The Library Development Project will enable participating county and regional libraries to strengthen local services and programs judged to be in the greatest need of improvement. It will be necessary for local projects to be justified on the basis of need as spelled out in South Carolina's Long-Range Program, which aims at helping local library systems achieve standards in the basic areas of materials, services, and personnel.

In FY 88, each qualifying library will be requested to design a project which takes in to consideration the following priorities and emphases of the State Program:

1. Building adequate collections of basic library materials, with emphasis on:
    a. Two books per capita
    b. Periodicals having reference and information value (print and/or microfilm)
2. Extending service to groups unserved or inadequately served with emphasis on:
    a. Bookmobiles and branches
    b. Outreach to the disadvantaged, functionally illiterate, elderly, homebound, handicapped, incarcerated, etc.
3. Providing quality service (including qualified personnel, materials, and equipment) in basic areas with emphasis on:
    a. Extension and Outreach
    b. Reference (also to include information and referral service)

c. Children's service

d. Adult service

Proposals which fall outside these parameters are unlikely to be approved unless the library has made substantial progress in each priority area.

IV. Needs Assessment

The total library resources of South Carolina fall short of both State and national standards of adequacy, and no individual library system has achieved the minimum goals for library service set forth in the State Program for Library Development.

A. Public Library Resources

1. According to South Carolina standards, public libraries should have at least 2 books per capita. Only 5 county and regional libraries have 2 books per capita, and 3 have less than 1 book per capita. The State average is 1.51 books per capita.

2. Only 13 of the 39 county and regional library systems have a book collection of 100,000 volumes, the number regarded by most library authorities as the minimum necessary for most reference purposes and for general reading and study.

B. Library Personnel

1. In 1987, there are only 164 professionally trained librarians employed in South Carolina's public libraries.

2. Fifteen libraries have only one professional librarian to plan and administer programs.

3. At present 2 county and regional libraries have no professionally trained staff members.

C. Library Services Programs

1. Only 16 libraries have a full-time trained reference librarian.

2. Only 4 libraries have an organized program of service to business and industry.

3. Only 14 libraries have a professional assigned full-time to children's services.

4. Only 9 libraries have a full-time adult services librarian.

5. Only 10 libraries have a full-time extension librarian.

6. Few of South Carolina's libraries are able to provide sufficient audio-visual material collections, circulating art collections, and adult education materials or to offer adult discussion programs, special programs for young people, and many other services that should be available to South Carolinians.

D. Public Library Support

1. Per capita local support for FY 88 of $6.46 is still far below all standards.

2. South Carolina provides only 95.12¢ per capita State Aid to each county and regional library system. An uncertain State economy has caused State Aid to fluctuate in recent years. Only once, FY 85, was it as high as $1.00 per capita.

3. Only two libraries have reached the minimum levels of per capita support set forth in the 1987-1990 State Program for Library Development. To put things in perspective this goal is based on a 1975 NCLIS report, National Inventory of Library Needs, 1975. This indicates how low library support is in South Carolina.

V. Who Is To Be Served

The educational, economic, and cultural enrichment of all citizens of the 32 participating county and regional libraries will be furthered by this project, which is intended to expand and improve public library service throughout the state and to improve access to libraries.

VI. Activities To Be Used To Meet Objectives and Needs

Activities will involve the planning, funding, and monitoring of the projects of the 32 participating libraries. Subgrants of 12¢ per capita, as shown in part VIII, will be made on the basis of population served -- provided that no grant shall exceed $25,000 nor be less than $3,000.

Local projects will include but not be limited to the following activities:

A. Strengthening existing library programs such as adult services, services to children, reference service, bookmobile and branch library services.

1. By adding trained personnel.
2. By adding resources to support these programs.

B. Extending service to new groups (elderly, illiterate, disadvantaged, handicapped, rural, or other unreached segments of the population) by a variety of outreach methods.

1. Bookmobile programs.
2. Deposit collections in agencies, organizations, institutions used by these groups.
3. Innovative and/or experimental programs for the incarcerated, those in nursing homes, adult education groups, day care centers, those in business and industry, etc. Institutions receiving such service are locally supported.

C. Expanding, improving, or maintaining the resources of libraries.

1. By purchase of new books or rebinding of worn ones.
2. By purchase of AV materials and other essential non-print media collections.
3. By contracting for on-line database services.
4. By purchase or lease of library equipment.
5. By encouraging the development of information and referral programs.

D. Implementing programs of publicity to keep the public informed about the acquisition of materials and equipment, the employment of additional personnel, and the extension of services made possible by the project. All publicity must cite LSCA administered by the South Carolina State Library as a source of funding.

E. Meetings and conferences with library boards, administrators, and staff to explain needs, plan programs, and monitor activities of the project.

F. Planning and/or implementing automation activities.

G. Applications for subgrants are reviewed for compliance with LSCA, the regulations, and EDGAR by the State Library staff.

VII. When and Where Project Will Be Implemented

The Library Development Project will be implemented during FY 88 in the 32 county and regional libraries listed under VIII.

VIII. Key Libraries and Other Libraries Involved

In order to qualify for a Project IIIE grant a public library must first qualify for State Aid by meeting State regulations, employ a professionally trained librarian and, meet minimum per capita local support for participation in this LSCA grant program. Per capita support support for FY 88 must be $3.50 or greater. Libraries not qualifying will be targeted for Service to the Disadvantaged grants.

The South Carolina State Library will make sub-grants to the following county and regional libraries:

Participating Library	Sub-Grant No.	Total Population	Amount of Grant @ 12¢ Per Capita
Abbeville-Greenwood	1	80,474	$ 9,656.88
Aiken-Bamberg-Barnwell Edgefield	2	161,139	19,336.29
Allendale-Hampton-Jasper (only Allendale & Jasper qualify)	3	25,204	3,024.48
Anderson	4	133,235	15,988.20
Beaufort	5	65,364	7,843.68
Calhoun	7	12,206	3,000.00*
Charleston	8	276,712	25,000.00
Cherokee	9	40,983	4,917.96
Chester	10	30,148	3,617.76
Chesterfield	11	38,161	4,579.32
Clarendon	12	27,464	3,295.68
Colleton	13	31,776	3,813.12
Darlington	14	62,717	7,526.04
Dillon	15	31,083	3,729.96
Dorchester	16	58,761	7,051.32
Fairfield	17	20,700	3,000.00*
Florence	18	110,163	13,219.56
Georgetown	19	42,461	5,095.32

Greenville	20	287,895	25,000.00*
Horry	21	101,419	12,170.28
Kershaw	22	39,015	4,681.80
Lancaster	23	53,361	6,403.32
Laurens	24	52,214	6,265.68
Lexington	26	140,353	16,842.36
Marion	28	34,179	4,101.48
Oconee	31	48,611	5,833.32
Orangeburg	32	82,276	9,873.12
Pickens	33	79,292	9,515.04
Richland	34	269,572	25,000.00*
Spartanburg	35	201,861	24,223.32
Sumter	36	88,243	10,589.16
York	39	106,720	12,806.40
GRAND TOTAL		2,834,762	$317,000.85

*Counties with per capita amounts above maximum $25,000 or below minimum of $3,000.

IX. Estimated Cost of and Sources of Funding

FY 88 funds budgeted for Library Development:

Federal	Local	Total
$317,001* 21,828 (FY 87 C-O) $338,829	($600,000)	$938,829

*$15,000 (est.) of this amount may be carried forward for use in FY 89.

X. Method of Administering Project

On the state level the Library Development Project will be administered by the South Carolina State Library directly supervised by the Field Staff and on the local level by the staff of the local library.

XI. Method of Evaluation

Proposals for grants-in-aid under this project will be evaluated and approved on the basis of the following criteria: legality, goal-relationship, feasibility, population served, replicability, local management capacity, and need. Local projects will be monitored very closely by the State Library Field Staff via frequent field trips, consultations with local librarians, and periodic evaluations of the project programs. Grant recipients themselves will help evaluate the programs in which they participate by submitting regular reports on expenditures and annual self-evaluations.

The success of the Library Development Project is directly reflected by how successful the local libraries are in implementing their individual projects and in reaching the objectives stated in each county's project proposal. The State Library Field Staff will evaluate each of the local projects in terms of the following:

1. The individual objectives established by each library.
2. The percentage of the target group reached.
3. The number of disadvantaged reached.
4. The method(s) of publicizing the project.
5. The number of services continued with local funds once LSCA funds are not available.

Statewide, the success or failure of the project will be determined by progress made toward achieving the minimum goals and objectives for library services set forth in the South Carolina Program for Library Development and in Standards for South Carolina Public Libraries. To determine the degree of progress made toward reaching the goals spelled out in these standards, the following areas will be examined and statistics given to support progress made in any of the areas.

1. Public Library Resources.
2. Library Personnel.
3. Library Services Programs.
4. Public Library Support.

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 88

I. A. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE
☒ I
☐ III

PROJECT NO.
IIIF

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Service to Children (Serving the inadequately served)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

303,335

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	3,000	XXXXXXXXXXX	XXXXXXXXXXXX	3,000
Current FY funds	6,985			6,985
Total expenditures	9,985	26,020	-0-	36,005
Carryover to next FY	3,000	XXXXXXXXXXX	XXXXXXXXXXXX	3,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

Since children are inadequately served, the purpose of this project is to improve the quality, extent, and scope of library service to children throughout the state.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project IIIF. Service to Children

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

Since children are inadequately served, the purpose of this project is to improve the quality, extent, and scope of library service to children throughout the state. Specific objectives of the project are:

A. To provide guidance and assistance to public libraries in the development and provision of library service to children.

B. To promote cooperation* among all types of libraries serving children and to coordinate activities with other agencies concerned with the child's welfare.

C. To develop in library staff, governing bodies, and the community an understanding of the scope of public library service to children and an appreciation of its potential role in the educational and social development of children.

II. Relationship to Long-Range Program

The Service to Children Project supports Objectives 3 and 4 of Goal I:

> "To provide consultant services for public, institutional,** and other libraries of South Carolina" and
>
> "To centralize at the State level programs and functions which cannot be handled economically or effectively by individual libraries."

III. What the Project Expects to Accomplish

The Service to Children Project will:

A. Provide professional advice and assistance to the public libraries of South Carolina in the improvement of library service to children.

B. Provide state level planning and promotion for library service to children.

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*This is an awareness program, not a Title III activity.
**Time spent with institutions is minimal.

IV. Needs Assessment

Although the provision of books and reading for children is a traditional activity of South Carolina public libraries, discrepancies exist as to the quality, quantity, and types of service available and the extent to which this service is given. Some services are not available to all; other services are available to adults, but not to children. The result is that children, as a group, are inadequately served by South Carolina public libraries.

As libraries broaden their range of services and as personnel and administrative costs skyrocket, there has been a tendency to leave service to children to untrained or inexperienced staff. Only twenty-eight public libraries in the state have full-time personnel assigned to children's services. Of these only twelve have professional librarians in charge of children's services, but these are all assigned to main libraries or work primarily as programmers. There are virtually no children's librarians working directly with children in branch libraries. Seven libraries have no one assigned to children's services including two regional systems. Library service to children frequently tends to be reduced to a minimum: circulation, story hours for younger children, and summer reading programs.

There are 758,338 South Carolinians fourteen years of age and under according to the 1980 census. Almost 33% of public libraries do not keep separate statistics on juvenile borrowers, but the State Library estimates that approximately 40% of children are registered borrowers. A consultant specializing in Services to Children provides leadership, training, and enthusiasm to stimulate better service to users and to encourage further extensions of service, and develops programs and activities to improve services to children. No major changes are envisioned in FY 88.

V. Who Is To Be Served.

The consultant works directly with library administrators, children's librarians, and system coordinators; but it is the children of South Carolina who benefit from improved service.

VI. Activities To Be Used To Meet Objectives and Needs

The project enables the State Library to support the work of the Field Service Librarian for Children's Services who will:

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project IIIF. Service to Children

A. Work with library administrators and children's librarians in planning, developing, and upgrading children's services. The Children's Consultant will visit each of the 39 library systems at least once per year. Attention will be focused on orienting new staff, and on evaluating and improving collections of materials for children.

B. Develop continuing education programs for children's services personnel. Four regional workshops on book selection will follow a statewide workshop held in September of 1987. A two-day workshop will be held on programming for middle-school aged children and this will include an idea exchange for summer reading programs.

C. The Children's Consultant will coordinate a statewide summer reading program in FY 88.

D. Assist the Field Service Librarian for Audio-Visual Services with the selection and programming of children's films.

E. Participate in the activities and programs of professional library and related organizations. Through this activity the Children's Consultant is able to establish liaison with state and local agencies serving children and to encourage communication and cooperation between school, public, and other libraries serving children.

F. Assist in monitoring and evaluation of all LSCA projects involving service to children.

G. Coordinate the Early Childhood Media Clearinghouse which maintains a listing of media held by state agencies on early childhood which are available on loan to individuals and groups. This is a state priority. The promotional brochure will be reprinted in FY 88.

H. Coordinate South Carolina's participation in the ALA campaign "The Best Gift You'll Ever Give Your Child - A Library Card."

I. Collaborate with the Richland County Public Library and the University of South Carolina, College of Library and Information Science to plan and carry out the second annual storytelling event, "A Baker's Dozen." Based upon the traditional storytelling philosophy of Augusta Baker, USC's Storyteller in Residence, the event will feature nationally known storytellers, a lecture by a well known children's author, a story telling workshop, and storytimes for school children and familiies.

J. Participate with University of South Carolina College of Library and Information Science in planning and implementing a campaign to promote reading aloud to children. The College has received a small NEH grant for development of materials. Regional meetings are planned to introduce the campaign and county libraries, schools and community groups will be involved.

VII. When and Where Project Will Be Implemented

The project will be implemented in FY 88 in the 39 county and regional library systems of the state listed under VIII.

VIII. Key Libraries and Other Libraries Involved

The key libraries involved in the project will be the South Carolina State Library and all county and regional public library systems as well as libraries of state institutions serving children and young people.

IX. Estimated Cost of and Sources of Funding

LSCA funds will be used for materials, travel, supplies, publicity, printing and related expenses necessary for implementation of the project. The State Library will absorb housing, equipment, administrative, and secretarial costs through the General Operations Project. Staff and Early Childhood Media Clearinghouse costs will be met with State funds.

Funds budgeted for FY 88:

Federal	State	Total
$6,985* 3,000 (FY 87 C-O) $9,985	$26,020	$36,005

*$3,000 of this amount will be carried forward for use in FY 89.

X. Method of Administering Project

Under the general supervision of the Director of Field Services, the project is carried out by the Field Service Librarian for Children's Services.

XI. Method of Evaluation

The Field Service Librarian for Children's Services will report to the Director of Field Services by means of (1) written field reports, (2) monthly reports, and (3) annual LSCA project reports -- and by conferences as needed.

To a large extent, the success of the project will be determined by how successful local libraries are in meeting their goals and objectives for children's services.

To determine what degree of progress has been made toward reaching these Standards, the following aspects of children's services in local libraries will be examined closely:

1. Administration
2. Personnel
3. Services and Programs
4. Materials
5. Physical Facilities

The following will be used to evaluate this project:

--Number of field trips made during the year

--Number of library systems served

--Number of projects and activities initiated

--Number of workshops and training programs planned and carried out

--Number of library staff members attending workshops and training programs

--Use of children's films

--Use of materials in Early Childhood Media Collection

--Number of children's films purchased

- --Number of times the Field Service Librarian for Children's Services represented the State Library at local, state, and national conferences, conventions, workshops, professional associations, civic organizations, or other state and local agencies
- --Number of libraries and children participating in the statewide summer reading club

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 88

I. A. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE
☒ I
☐ III

PROJECT NO. IIIG

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Audio-Visual Program (Serving the inadequately served)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,092,637

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	10,000	XXXXXXXXXXX	XXXXXXXXXXXX	10,000
Current FY funds	65,000			65,000
Total expenditures	75,000	32,002	-0-	107,002
Carryover to next FY	5,000	XXXXXXXXXXX	XXXXXXXXXXXX	5,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to provide an additional source of information for library users by building a collection of audio-visual materials of cultural and entertainment value for both adults and children which supplements the resources of public and state institutional libraries throughout the state, thereby enabling them to meet the informational needs of their patrons.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project IIIG. Audio-Visual Program

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

1. To provide an additional source of information for library users by building a collection of audio visual materials of cultural and entertainment value for both adults and children.
2. To supplement and to reinforce the resources of public and state institutional libraries throughout the state, thereby enabling them to meet the informational needs of their patrons.
3. To aid public and state institutional libraries in the utilization of this collection.

II. Relationship to Long-Range Program

The Audio-Visual Program Project supports Objective 4 of Goal I of the Long-Range Program:

> "To centralize at State level programs and functions which cannot be handled economically or effectively by individual libraries."

III. What the Project Expects to Accomplish

This project provides public and state institutional libraries within the state with a collection of 16mm motion picture films, video tapes, and other audio-visual materials for library programs of educational and worthwhile entertainment value for both adults and children.

IV. Needs Assessment

No South Carolina public or state institutional library can afford to acquire a collection of 16mm motion picture films, video tapes, or other audio-visual materials which would adequately serve the needs of their patrons. A media collection at the state level therefore prevents costly duplication of such resources and makes available to the public a far broader selection of audio-visual materials than any library could provide alone.

V. Who Is To Be Served

Materials in the South Carolina Audio-Visual Program will be available to public and state institutional libraries which meet the requirements for participation in the program and which have signed an agreement with the State Library for this service. Participating libraries may borrow films for in-library activity and for library-sponsored programs held elsewhere. County libraries may decide to lend materials directly to community organizations. Materials will not be available for use in elementary and secondary schools either public or private since materials purchased with federal funds supporting this program are specifically prohibited from being used by schools and other academic institutions serving a special clientele. Library materials may not be shown where any admission fee is charged or donation requested nor may they be used commercially to attract trade. These materials will only be available in South Carolina.

VI. Activities To Be Used To Meet Objectives and Needs

Activities will include, but not be limited to, the following:

1. Preview films, video tapes, and other audio-visual materials deemed appropriate and add at least 100 titles to the collection, 50 of which will be children's titles.
2. Maintain a collection of 2,200 titles, including housing, booking, shipping, cleaning, and inspecting them.
3. Publish a quarterly film newsletter, which will list new acquisitions, promote specific titles, and discuss programming ideas.
4. The State Library will sponsor training opportunities as needed for public and state institutional libraries participating in the Film Program.
5. The Field Service Librarian for Audio-Visual Programs will make at least 25 field trips throughout the state to help local public and state institutional librarians plan programs utilizing State Library films, and to assist in the expanded film service to groups and organizations.
6. Publish a revised edition of the catalog of audio-visual materials for groups and organizations.
7. Sponsor four one-day film workshops for public and institutional libraries.
8. Promote PR kits to facilitate programming of 16mm films in public libraries.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project IIIG. Audio-Visual Program

VII. When and Where Project Will Be Implemented

The project will be implemented in FY 88 at the South Carolina State Library.

VIII. Key Libraries and Other Libraries Involved

The South Carolina State Library

All public and state institutional libraries of South Carolina

IX. Estimated Cost of and Sources of Funding

This project provides for the purchase of 16mm motion picture films, video tapes, and other audio-visual materials, the printing of a film catalog, postage, audio-visual equipment and supplies, and workshop expenses.

Funds budgeted for FY 88:

Federal	State	Total
$65,000*	$32,002	$107,002
10,000 (FY 87 C-O)		
$75,000		

*$5,000 (est.) of this amount will be carried forward into FY 89.

X. Method of Administering Project

The Audio-Visual Program will be administered by the State Library under the supervision of the Field Service Librarian for Audio-Visual Programs of the State Library.

XI. Method of Evaluation

This program will be monitored continuously by the Director of Field Services and the Field Service Librarian for Audio-Visual Programs. Field visits throughout the state will be made by the Field Service Librarian for Audio-Visual Programs and the Field Service Librarian for Children's Services to aid individual public and state institutional libraries to plan use of the collection. Quarterly reports will be submitted by public and state institutional libraries participating in the program and will include statistics vital to the evaluation of the Audio-Visual Program. The success of the Audio-Visual Program will be reflected by the cooperation of South Carolina public and state institutional libraries participating in the program together with public response to their participation.

The project will be evaluated in terms of:

(1) The number of libraries participating in the program.

(2) The number of materials acquired and circulated.

(3) The number of library patrons reached.

(4) The critical evaluation of materials in the collection by librarians and patrons.

(5) The number of field trips made by the Field Service Librarian for Audio-Visual Programs.

(6) The number of people attending continuing education activities.

(7) The number of newsletters published.

(8) The number of civic groups and community organizations participating in the film program through county libraries.

(9) The publication of the revised edition of the catalog of audio-visual materials for groups and organizations.

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 88

I. A. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	IIIH

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Public Library Automation and Technology
(Serving the inadequately served)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

____

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	30,000	XXXXXXXXXXX	XXXXXXXXXXXX	30,000
Current FY funds	50,000			50,000
Total expenditures	80,000	-0-	(50,000)	130,000
Carryover to next FY	10,000	XXXXXXXXXXX	XXXXXXXXXXXX	10,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to allow public libraries to take advantage of the benefits of technological developments to better serve their patrons.

SECTION D. DESCRIPTION OF PROJECT

I. Objectives

The purpose of the Public Library Automation and Technology Project is to allow public libraries to take advantage of the benefits of technological developments to better serve their patrons. Specific objectives are:

A. To determine the feasibility of library automation projects.

B. To test and evaluate hardware, software, and services provided by automation vendors and utilities to determine the systems best suited for libraries of various sizes.

C. To encourage adherence to standards in database development and communication protocols necessary to ensure compatibility with state and national planning and to make possible on-line communication among libraries.

D. To encourage county support for technological enhancements of library services by providing incentive grants for feasibility studies, consultants, or start-up costs.

E. To enhance public library access to South Carolina Library Network.

II. Relationship to Long-Range Program

The Public Library Automation and Technology Project supports Objective 2 of Goal II of the Long-Range Program:

> "To provide incentive grants to public libraries for services and activities which support state and LSCA priorities, including personnel, collection development, and equipment."

III. What the Project Expects to Accomplish

The Public Library Automation and Technology Project will enable participating county and regional libraries to improve the quality of their services by automating functions such as circulation control, acquisitions, cataloging, serials control, newspaper indexing, business functions, etc. Funds will be available for feasibility studies, consultant fees, and/or actual implementation of automated activities. Applications will be judged on need, appropriateness of activity to level of library development, local management capability, and evidence of continued local support.

IV. Needs Assessment

Use of South Carolina libraries continues to grow, and patrons expect increasingly sophisticated services. Existing staffing and funding will not be able to meet future demands using current manual procedures. Many library functions easily lend themselves to automation. However, South Carolina libraries have not ventured into automation as rapidly as desired due to lack of funding. It is hoped that small seed grants for automation activities will encourage libraries to investigate this area further and encourage local support from county government or private sources. Feasibility studies should indicate whether a library should automate specific functions. If so, local funds and LSCA funds could be used for implementation.

V. Who Is To Be Served

Any library which qualifies for LSCA participation may apply for a grant. All library patrons of libraries which receive Public Library Automation and Technology grants should benefit from increased efficiency of their libraries. Public libraries will also benefit from access to the South Carolina Library Network.

VI. Activities To Be Used To Meet Objectives and Needs

Activities will involve planning, funding, monitoring, and evaluating the projects of the participating libraries. Grants will be made based on proposals received, but generally will fall in the $5,000 - $10,000 category.

Local projects will include but not be limited to the following activities:

A. Feasibility studies

B. Consultant fees

C. Information and Referral Services

D. Incentive grants for implementing projects to automate library activities such as those mentioned in III.

E. Funds will also be available to pay prorated charges for public libraries to access the South Carolina Library Network.

VII. When and Where Project Will Be Implemented

The Public Library Automation and Technology Project will be implemented in FY 88 in public libraries receiving grants and at the State Library.

VIII. Key Libraries and Other Libraries Involved

In order to qualify for a Project IIIH grant a public library must first qualify for State Aid by meeting State regulations, employ a professionally trained librarian and, meet minimum per capita local support for participation in this LSCA grant program ($3.50 per capita).

The South Carolina State Library will make grants to qualifying libraries.

IX. Estimated Cost of and Sources of Funding

FY 88 funds budgeted for Public Library Automation and Technology:

Federal	Local	Total
$ 50,000*	($ 50,000)	$130,000
30,000 (FY 87 C-O)		
$ 80,000		

*$10,000 (est.) of this amount may be carried forward for use in FY 89.

X. Method of Administering Project

On the state level the Public Library Automation and Technology Project will be administered by the South Carolina State Library, directly supervised by the Field Staff and on the local level by the staff of the local library.

XI. Method of Evaluation

Proposals for grants-in-aid under this project will be evaluated and approved on the basis of the following criteria: relationship to project goals, feasibility, appropriateness of activity to level of library development, local management capability, need, and evidence of continued local support. Local projects will be monitored very closely by the State Library Field Staff via frequent field trips, consultations with local librarians, and periodic evaluations of the project programs. Grant recipients themselves will help evaluate the programs in which they participate by submitting regular reports on expenditures and annual self-evaluations.

Results of all studies and evaluations will be made available to other libraries considering similar activities. Libraries receiving grants will agree to allow representatives of other libraries to observe and study projects on site.

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 *et seq.*, unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 88

I. A. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	III-I

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Literacy

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

10,000

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	50,000	XXXXXXXXXXX	XXXXXXXXXXXX	50,000
Current FY funds	100,000			100,000
Total expenditures	150,000	-0-	(100,000)	250,000
Carryover to next FY	50,000	XXXXXXXXXXX	XXXXXXXXXXXX	50,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to extend and improve library service to the illiterate segment of the population not heretofore reached, or previously given very limited service.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project III-I. Literacy

SECTION D. DESCRIPTION OF PROJECT

I. Objectives

The purpose of this project is to extend and improve library service to the illiterate and functionally illiterate segments of the population not heretofore reached, or previously given very limited service. Specific objectives are:

A. To plan, develop, implement, and evaluate programs to combat the problem of illiteracy.

B. To provide competent personnel having the special training and personal qualifications needed for serving the illiterate and functionally illiterate.

C. To promote mutual cooperation between libraries and other State and local agencies serving the illiterate and functionally illiterate.

II. Relationship to Long-Range Program

The Literacy Project supports Objective 3 of Goal II of the Long-Range Program:

> "To extend public library service to special constituencies, including the disadvantaged, the elderly, the illiterate, the unserved, and persons of limited English-speaking ability."

III. What the Project Expects to Accomplish

The Literacy Project will:

A. Extend library service to that segment of the population which because of educational handicaps are not users of the public library.

B. Make public library trustees and staff aware of the service needs of the illiterate and functionally illiterate population.

C. Make service to the illiterate and functionally illiterate an integral part of public library service.

D. Strengthen relationships between State Library and other organizations serving the illiterate and functionally illiterate population.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project III-I. Literacy

IV. Needs Assessment

It has been demonstrated that the illiterate and functionally illiterate do not make full use of library service.

A. 25.7% or 445,652 of the adults over 25 years old are functionally illiterate (less than an eighth grade education).

B. 5.8% or 126,402 adults over 18 years old have less than a fifth grade education.

C. 35% or 607,796 of the adults over 25 years old have less than one year of high school.

D. The South Carolina Employment Security Commission estimates that unemployment for June 1987 was 5.9% or 97,600 jobless individuals. This compares with the national average of 6.1%. Lack of education often leads to unemployment or underemployment.

E. Since only about 35% of all South Carolinians are regular users of public libraries, an even lower percentage of illiterate and functionally illiterate persons may be assumed to be library patrons.

V. Who Is To Be Served

Persons who are illiterate, functionally illiterate, or who are in the high risk category, such as children of functionally illiterate adults, and who for that reason require specially designed library services will be served through grants made to libraries.

VI. Activities To Be Used To Meet Objectives and Needs

Activites will include:

A. Planning, funding, and monitoring on-going literacy projects conducted by public libraries.

B. Planning, gaining support for, and implementing at least ten new literacy projects. Activities may include:

1. For literacy students

    a. Provision of self-help materials
    b. Provision of high interest-low vocabulary materials
    c. Provision of reading guidance
    d. Library programming geared to "adult new readers"

2. For literacy tutors
    a. Provision of sample materials-demonstration collection
    b. Provision of space
    c. Library tours
    d. Newsletters about local literacy activities
    e. Booklets
    f. Cooperation with local literacy councils and school districts
    g. Tie-in "Every Child a Library Card" promotion.

C. Meetings and conferences with library boards, administrators, and staff to explain needs, plan programs, and monitor activities in service to the illiterate and functionally illiterate.

D. Maintaining membership by State Library Director on Governor's Outreach for Literacy Development (GOLD) Committee and other interagency groups interested in literacy programs.

E. Maintaining close working relationship with the South Carolina Literacy Association, especially in its VISTA program and other new initiatives.

F. Maintaining relationship with Assault on Illiteracy Program (AOIP).

G. Conferences with representatives of other state and local agencies serving the illiterate and functionally illiterate to exchange information and coordinate activities.

H. Administering LSCA Title VI grant if approved and/or assisting local libraries with their grants.

NOTE: Projects will not be considered unless the public library is an integral part of the project. Funds will not be used just to support existing programs.

VII. When and Where Project Will Be Implemented

The project will be implemented in FY 88 in all 46 counties.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project III-I. Literacy

VIII. Key Libraries and Other Libraries Involved

	Pop. 25 yrs. & over	8 yrs. or less education	Pop. 18 yrs. & over	5 yrs. or less education
Abbeville-Greenwood	47,118	14,136	57,210	3,539
Aiken-Bamberg-Barnwell-Edgefield	90,724	24,573	110,615	6,615
Allendale-Hampton-Jasper	23,526	8,341	28,468	3,530
Anderson	78,815	23,052	94,557	5,529
Beaufort	31,838	5,038	47,176	1,980
Berkeley	47,479	9,442	61,054	2,404
Calhoun	6,767	2,056	8,277	630
Charleston	147,099	28,727	199,423	8,379
Cherokee	23,601	7,991	28,283	1,971
Chester	17,353	6,015	20,794	1,533
Chesterfield	21,523	7,889	25,890	2,440
Clarendon	14,785	5,490	18,294	2,012
Colleton	17,840	5,181	21,438	1,614
Darlington	34,557	10,742	41,987	3,549
Dillon	16,040	6,037	19,873	2,016
Dorchester	31,406	6,219	38,593	1,997
Fairfield	11,441	4,085	13,926	1,394
Florence	60,997	15,967	74,624	5,379
Georgetown	22,774	6,958	27,883	2,641
Greenville	167,574	37,333	206,990	9,187
Horry	57,088	12,748	70,929	3,618
Kershaw	22,265	6,618	26,755	1,813
Lancaster	30,438	9,171	36,745	2,136
Laurens	30,656	11,160	37,190	4,243
Lee	9,784	3,609	12,318	1,203
Lexington	79,511	13,214	96,930	2,742
McCormick	4,241	1,442	5,229	480
Marion	18,564	6,165	22,559	1,971
Marlboro	16,901	6,473	20,651	2,160
Newberry-Saluda	28,187	8,567	33,965	1,966
Oconee	28,765	9,152	34,406	2,093
Orangeburg	43,903	12,909	56,104	4,481
Pickens	42,513	11,852	58,376	2,469
Richland	144,265	22,867	198,622	7,008
Spartanburg	123,052	33,874	144,137	7,884
Sumter	45,304	11,707	58,883	3,833
Union	18,278	6,441	21,888	1,667
Williamsburg	19,887	6,907	24,461	2,574
York	59,700	15,504	74,341	3,722
TOTAL	1,736,559	445,652	2,179,854	126,402

IX. Estimated Cost of and Sources of Funding

Federal	Local	Total
$100,000* 50,000 (FY 87 C-O) $150,000	($100,000)	$250,000

*$50,000 of this amount will be carried forward for use in FY 89.

In order for programs to continue without interruptions due to uncertainties regarding LSCA funding, local projects are designed to operate on a calendar year (January - December) and therefore a portion of FY 88 funds will be carried forward for salaries and transportation expenses during October - December 1988.

X. Method of Administering Project

The project will be administered on the local level by the staff of the local library with supervision by the State Library Field Staff.

XI. Method of Evaluation

Field Staff will monitor this project by making frequent field visits, consulting with local library administrators and with staff engaged directly in working with the illiterate and functionally illiterate, and making periodic evaluations of project programs. Local libraries will submit annual reports on expenditures and self-evaluations.

The project will be evaluated by the State Library Field Staff in terms of the following criteria:

1. The individual objectives established by each library.
2. The number of illiterate and functionally illiterate reached.
3. The percentage of the target group reached.
4. The methods used by libraries to make their services accessible to the illiterate and functionally illiterate.
5. The method for publicizing programs and services for the illiterate. All publicity must cite LSCA administered by the South Carolina State Library as a source of funding.

6. The suitability of materials selected for the program.

7. The staff involvement in the program; including general knowledge of the program, attitude toward the program and special training and preparation.

8. The involvement of groups and agencies within the community already working with the illiterate and functionally illiterate.

9. Comparison of project with similar projects in other states.

10. Successful implementation of Title VI grant if approved.

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carol

FY 88

I. A. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE
☒ I
☐ III

PROJECT NO
IV

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Blind and Physically Handicapped

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

8,000

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	62,236	XXXXXXXXXXX	XXXXXXXXXXXX	62,236
Current FY funds	95,000			95,000
Total expenditures	157,236	525,714	-0-	682,950
Carryover to next FY	73,487	XXXXXXXXXXX	XXXXXXXXXXXX	73,487

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

This project provides special programs of library service for visually and physically handicapped individuals.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project IV. Blind and Physically
Handicapped

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The objectives of the Service to the Blind and Physically Handicapped Project are:

1. To encourage greater use of services for the handicapped by a continuing program of publicity, promotion, and education.
2. To provide a full range of reading materials -- talking books, cassette books, large print, and Braille -- for print-handicapped readers in South Carolina.
3. To make library service accessible to handicapped individuals at the local level wherever possible.
    - a. To develop browsing collections of talking books and cassette books in major metropolitan libraries.
    - b. To provide collections of large-print books for visually handicapped readers.
    - c. To encourage participation by handicapped readers in established library programs at the local level.
4. To coordinate library services for the handicapped with programs of the Commission for the Blind, the Vocational Rehabilitation Department, the State Department of Education, Commission on Aging, the Governor's Committee on Employment of the Handicapped, and other agencies and organizations serving the handicapped.
5. Specific objectives for FY 88 are:
    - a. To register 1,000 new readers.
    - b. To continue to develop collections to meet needs of readership.
    - c. To increase telephone contact between reader advisor's and patrons by staff initiated calls and use of In-WATS service.

d. To provide one day service on circulation of materials.

e. To maintain inventory control over and provide maintenance for Library of Congress audio equipment.

f. To continue with implementation of automation of services using vendor supporting the South Carolina Library Network.

g. To identify additional activities which could be made more efficient through automation using microcomputer technology.

h. To maintain Advisory Council for handicapped services.

i. To conduct workshop for public and state institutional libraries on services available from DBPH, as well as other groups.

j. To promote service using NLS produced materials, developing new application form, and exhibiting and speaking at appropriate forums.

II. Relationship to Long-Range Program

The Blind and Physically Handicapped Project supports Objective 2 of Goal III:

> "To provide special programs of library service for visually and physically handicapped individuals."

III. What the Project Expects to Accomplish

This project proposes to meet the library needs of eligible handicapped citizens in South Carolina by:

1. Maintaining a collection of:

52,000	Talking Books
91,000	Cassette Books
8,000	Large Print Books

2. Adding to the collection:

6,000	Talking Books
13,000	Cassette Books
500	Large Print Books

3. Providing readers with current magazines by:
   a. Registering them with any of 38 magazines mailed directly by publishers.
   b. Processing and maintaining a collection of multiple copies of 14 magazines circulated by the library.
4. Circulating 250,000 books and magazines to more than 8,500 readers.
5. Stocking and supervising five browsing collections in county libraries available to handicapped users.
6. Maintaining inventory control and servicing for 4,282 talking book machines and 8,363 cassette machines and accessories.
7. Promoting and publicizing services by distributing brochures, airing TV and radio announcements in conjunction with a National Library Service/Blind and Physically Handicapped public education program, appearing on radio and television talk shows, and meeting with as many state and local agencies as possible. Developing new local promotional material to include application brochure and and posters.
8. Coordinating all activities with Library of Congress, National Library Service for the Blind and Physically Handicapped.

IV. Needs Assessment

This project is necessary to meet the library needs of an estimated 43,705 South Carolinians who are unable to use conventional printed library materials. Library services for this segment of the population can only be met by this specialized service.

V. Who Is To Be Served

All blind and physically handicapped citizens of South Carolina who are unable to read conventional print because of their handicap are eligible for this library service. The Library of Congress, National Library Service for the Blind and Physically Handicapped estimates that 1.4% of the population is eligible for this service. In South Carolina that means 43,705 people are potential patrons. As of June 30, 1987, 8,005 were being served. During FY 87 a total of 9,414 people received service.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project IV. Blind and Physically
Handicapped

VI. Activities To Be Used To Meet Objectives and Needs

1. The South Carolina State Library, Department for the Blind and Physically Handicapped has been designated a regional library for the blind and physically handicapped by the Library of Congress. As such, the library will:

    a. Provide books and magazines on disc, cassette tape, and in large print to registered readers mainly by mail.

    b. Issue and maintain inventory control of equipment necessary to play recorded books. Prepare for NLS equipment audit.

    c. Continue to automate library functions to improve delivery of services.

    d. Record materials of local interest using volunteer narrators. This should be improved with installation of recording studio.

    e. Provide catalogs and special bibliographies of materials available so readers can select books to read.

    f. Provide advisory service for readers who are unable to select for themselves or who would rather have the library select for them.

    g. Provide assistance to students in the location of textbooks in special media.

    h. Contract with North Carolina State Library for braille service.

    i. Develop expanded volunteer program.

2. The South Carolina State Library, Department for the Blind and Physically Handicapped will continue to monitor five county libraries which provide browsing collections and promote service to the blind and physically handicapped locally. These libraries are Anderson County Library, Charleston County Library, Florence County Library, Greenville County Library, and Spartanburg County Library.

3. To reach potential readers, a public relations campaign is conducted year round, consisting of radio and TV public service spots and talk show appearances, newspaper articles, communication with public libraries, communication with health groups, and communication with groups interested in the handicapped. A major publicity program is planned after the library moves to new facilities.

4. To maintain communications between the library and the reader, 24 hour In-WATS telephone service, a quarterly large print and tape newsletter, and individual correspondence are used.

5. The State Library will sponsor workshops for public and state institutional libraries in library services to the handicapped in FY 88, as well as presentations to other groups interested in serving the handicapped.

6. In FY 88 the State Library's Advisory Council composed of users of this service and service providers will continue.

VII. When and Where Project Will Be Implemented

This project is an on-going project and will be continued during FY 88 and beyond. It will be implemented at the South Carolina State Library, Division for the Blind and Physically Handicapped.

VIII. Key Libraries and Other Libraries Involved

South Carolina State Library, Department for the Blind and Physically Handicapped
Library of Congress, National Library Service for the Blind and Physically Handicapped
North Carolina State Library, Library for the Blind and Physically Handicapped
South Carolina Commission for the Blind
South Carolina Commission on Aging
South Carolina Governor's Committee on Employment of the Handicapped
South Carolina Governor's State Agency Volunteer Program
South Carolina Department of Vocational Rehabilitation
South Carolina State Department of Education, Office of Programs for the Handicapped
South Carolina public libraries

Telephone Pioneers of America
South Carolina Department of Corrections
Various agencies, state and local, and other groups that work with the handicapped, as well as individual volunteers

IX. Estimated Cost of and Sources of Funding

Basic funding will be from State appropriations which cover personnel, housing, large print books, and general operations of the Division. LSCA funds will be used to cover the costs of three positions. A portion of automation efforts may be charged to LSCA. Major increase for FY 87 can be attributed to full year's rent at new location.

FY 88 funds budgeted for the project include:

Federal	State	Total
$95,000*	$525,714	$682,950
62,236 (FY 87 C-O)		
$157,236		

*$73,487 (est.) of this amount will be carried forward for use in FY 89.

X. Method of Administering Project

Under the general supervision of the Deputy Director for Library Development, the project will be administered by the Director, Library Services for the Blind and Physically Handicapped.

The South Carolina State Library has contracts with the following agencies for the provision of this service:

A. Library of Congress, National Library Service for the Blind and Physically Handicapped

B. North Carolina State Library

XI. Method of Evaluation

1. General. This project will be monitored by the Director, Library Services for the Blind and Physically Handicapped, and consultants from Library of Congress, National Library Service for the Blind and Physically Handicapped. The major thrust of this project is

the operation of a regional library for the blind and physically handicapped. Therefore there will be an almost continuous activity in evaluating the project.

To evaluate the effectiveness of this service the library will use two tools:

> Revised Standards and Guidelines of Service for the Library of Congress Network of Libraries for the Blind and Physically Handicapped. American Library Association, 1984. As time and funds permit the library will attempt to meet the standards it does not meet.
>
> Guidelines for Regional Libraries. Library of Congress, National Library Service for the Blind and Physically Handicapped, 1977, as supplemented by Network Bulletins.

2. To judge effectiveness of publicity programs, the following will be used:

   a. Number of new readers registered.

   b. Number of readers referred by public libraries

   c. Response from radio and newspaper coverage, such as inquiries about service and requests for applications.

3. The quality of the service will be periodically evaluated by the Library of Congress, National Library Service for the Blind and Physically Handicapped using consultant visits, equipment audits, and other evaluative tools devised by the Library of Congress. A management study will be conducted in FY 88 by the Deputy Director for Library Development and a Field Service Librarian experienced in such studies.

4. The collection will be constantly evaluated to provide materials suitable for South Carolina readers. To do this will involve:

   a. Selecting sufficient copies of Library of Congress produced books in areas that have proven to be popular, such as religion.

   b. Weeding collection on a continuous basis to make room for more popular items.

   c. Requesting searches from Library of Congress, National Library Service for the Blind and Physically Handicapped for location of titles possibly produced by other regional libraries that are requested by readers or that are needed to balance collection.

   d. Recording of local materials.

   e. Purchasing commercial material that would add balance to the collection.

5. To receive input from readers as to quality of service, the quarterly newsletter will be used to seek responses on what the readers want from their library. Advisory Council will be polled for suggestions also.

6. Library and staff performance for FY 88 will be measured in terms of the specific objectives outlined in section I, item 5.

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DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 88

I. A. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
☒ I ☐ III	V

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Institutional Library Services

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

22,000

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	30,647	XXXXXXXXXXX	XXXXXXXXXXXX	30,647
Current FY funds	73,647			73,647
Total expenditures	104,294	445,706	-0-	550,000
Carryover to next FY	30,647	XXXXXXXXXXX	XXXXXXXXXXXX	30,647

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to promote the establishment and development of institutional library service capable of supporting treatment, education, and rehabilitation programs in State health and correctional institutions.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project V. Institutional Library Services

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The objectives of the Institutional Library Services Project are:

A. To establish and administer effective State standards governing personnel, materials, equipment, space, and physical facilities for institutional library service.

B. To stimulate recognition of library service as an integral part of education and rehabilitation by State institution administrators and personnel and to elicit institutional financial support for library service.

C. To provide technical professional advice and assistance on a continuing, consistent basis.

D. To recruit and train qualified personnel and to provide continuing education programs geared to the needs of library administrators and staff.

E. To develop collections adequate in size, scope, and appropriateness to meet the needs of patients and residents.

1. To provide incentive grants for improvement of collections to institutions meeting minimum requirements.

2. To provide service programs, planned to meet specific needs to institutions too small to maintain a full program of library service.

F. To provide reference services and supplementary resources for professional personnel in health and rehabilitation institutions.

G. To support programs to combat the problem of illiteracy.

H. To develop programs of bibliotherapy for emotionally and educationally handicapped individuals.

II. Relationship to the Long-Range Program

The Institutional Library Services Project supports Objective 1 of Goal III:

> "To promote the establishment and development of institutional library service capable of supporting treatment, education, and rehabilitation programs in State health and correctional institutions."

III. What the Project Expects to Accomplish

This project expects to build and enrich institutional library collections and services so that they may adequately serve the day-to-day needs of residents as well as the long term requirements of their treatment and rehabilitation in health care and correctional institutions.

IV. Needs Assessment

There are traditional libraries now in most State-supported residential institutions, but their collections and service capacities range from mediocre to average. No library has achieved a superior level of overall service when measured by appropriate standards. Populations of institutions are not dwindling as anticipated. Library support has increased dramatically with the incentive grant program, but escalating costs of all materials and services, added to State economies, result in inadequate provision for library services. Actual and potential reductions in state funds have caused some administrators to give libraries a lower priority. More than ever this project is needed as an incentive for continued institutional support of their libraries, all but three of which were established as a result of this program.

V. Who Is To Be Served

All residents of State institutions will benefit through improved library collections and services.

Institutions		Population (est.)
Correctional		14,333
Other		8,284
	Total	22,617

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title I
Project V. Institutional Library Services

VI. Activities To Be Used To Meet Objectives and Needs

This project enables the State Library to support the work of the Institutional Library Consultant who will:

A. Plan, develop, and supervise programs for state institutional libraries. The institutional consultant will visit each of the institutions, with the exception of small Department of Corrections units, at least six times per year for a total of 70 field trips. He will meet with institutional administrative staff members at least twice per year.

B. Monitor LSCA grant program. Grants for materials are provided to institutions on the basis of population, need, and institutional support.

C. Continue to provide technical assistance in the development of state standards for institutional library service.

D. Continue to provide guidance in the development of bibliotherapy projects in at least four institutions.

E. Continue to provide guidance in the development of programs in the area of literacy.

F. Assist in the redevelopment and redirection of library services in three institutions for the mentally retarded, while assisting another mentally retarded institution develop non-traditional services.

G. Assist librarians in three juvenile correctional institutions to develop library based programs to support their total education program.

H. Identify or implement continuing education opportunities appropriate for institutional library staff. State Library will host regularly scheduled meetings of institutional librarians and/or administrators (at least three per year).

I. Encourage institutions to increase local funds for materials by 10%.

J. Encourage institutional librarians to increase use of State Library's interlibrary loan and film services by 5% each.

VII. When and Where Project Will Be Implemented

The project will be implemented in FY 88, under the supervision of the State Library, at the individual institutions.

VIII. Key Libraries and Other Libraries Involved

A. The South Carolina State Library

B. Hospitals

1. Crafts-Farrow State Hospital (mental health)*
2. South Carolina State Hospital, Horger Library (mental health)*
3. Bryan Psychiatric Hospital (mental health)
4. Morris Village (addiction center)
5. Patrick B. Harris Psychiatric Hospital (Mental Health)

C. Correctional Institutions

South Carolina Department of Corrections

The Library Services Division, South Carolina Department of Corrections supports library programs in all 19 units of the Department. Eleven units provide full service libraries, while others have a core collection supplemented by two bookmobiles. Pre-release centers are not included in above.

South Carolina Division of Youth Services:

1. Willow Lane School (middle school, co-educational)
2. Birchwood School (high school, co-educational)
3. Reception and Evaluation Center

D. Residential Institutions

1. Coastal Center (mental retardation)*
2. Midlands Center (mental retardation)
3. Pee Dee Regional Center (mental retardation)
4. Whitten Center (mental retardation)
5. S. C. School for the Deaf

6. S. C. School for the Blind
7. John de la Howe School (juvenile care)

E. Other

1. Beckman Vocational Rehabilitation Center (handicapped)
2. Holmesview Center (alcoholism)
3. Palmetto Center (alcoholism)
4. Tucker Center (geriatric mental health)

IX. Estimated Cost of and Sources of Funding

Funds budgeted for FY 88:

Federal	State	Total
$73,647*	$445,706	$550,000
30,647 (FY 87 C-O)		
$104,294		

*$30,647 (est.) of this amount will be carried forward for use in FY 89.

X. Method of Evaluation

A. Library service in individual institutions will be measured by the following standards as they apply:

Association of Specialized and Cooperative Library Agencies, American Library Association. Library Standards for Adult Correctional Institutions Subcommittee. Library Standards for Adult Correctional Institutions. Chicago, American Library Association, 1981.

American Correctional Association - American Library Association Health and Rehabilitative Library Services Joint Committee on Institutional Services. Library standards for juvenile correctional institutions. College Park, Md. American Correctional Association, 1975.

Association of Specialized and Cooperative Library Agencies. Standards and Guidelines for Client Libraries in Residential Mental Health Facilities. American Library Association, 1987.

Association of Specialized and Cooperative Library Agencies. Standards for Libraries in Institutions Serving the Mentally Retarded. American Library Association, 1981.

South Carolina Department of Education. Defined Mininim Program for Deaf and Blind Schools. (The Department), 1983.

South Carolina Department of Education. Defined Minimum Program for the John de la Howe School. (The Department), 1983.

South Carolina Department of Education. Defined Minimum Program for the Palmetto Unified School District No. 1 within the S.C. Department of Corrections. (The Department), 1981.

South Carolina State Department of Education. Defined minimum program for South Carolina school districts. (The Department), 1981.

B. The following criteria will be used to measure the effectiveness of all institutional library programs.

1. The collection meets the needs of residents of the institution as outlined in revised materials selection policies.
2. Selection of materials is from appropriate sources.
3. The collection is under continuous inspection for suitability, usefulness, attractiveness to resident clientele and/or staff.
4. Library services are available to all residents on a reasonably regular schedule. This would include evening and weekend hours to accommodate those unable to visit the library during regular hours. This includes the scheduling and production of programs utilizing library materials for those residents who for whatever incapacity cannot use such materials independently or within the library of the institution.
5. Staff rendering library services shall have qualifications appropriate to their responsibilities and duties.
6. Continuing evidence of institution support of library services within the institution, especially materials budgets.
7. The development and use of bibliotherapy programs, when appropriate.

C. Monitoring and Evaluation will include the following:

1. Annual narrative and statistical reports will be submitted by librarians.
2. Orders for materials and invoices for materials received are reviewed by the Institutional Consultant.
3. Periodic (regularly scheduled) visits by Institutional Library Consultant to institution libraries shall include:
    - a. General observations of operations and activities.
    - b. Inspection of collections.
    - c. Conferences with library staff, administrator responsible for the library within the institution, other institution staff members.
    - d. Instruction and/or demonstration of recommended practices and procedures.
4. Monitoring financial and other support given to the library by the institution will be made by the State Library.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title II
Project I. Public Library
Construction

I. Objectives

The purpose of this project is to provide public library facilities adequate in space, design, and access to meet the needs of the community. To this end the project will insure wise and economical use of federal and local funds in the construction of library facilities; will assure that new facilities provide the maximum in function, efficiency and economy of maintenance; and will make construction funds available to the greatest number of communities for the wisest and best development of library facilities to reach the greatest number of people. Construction projects eligible for Title II grants are:

1. Construction of a new county or regional headquarters building or the enlarging of existing county or regional headquarters buildings.
2. Construction or enlargement of branch library buildings serving a population area of 20,000 or more in county or regional systems. (The Plan of construction and the location of the branch must be based upon a carefully developed plan for the location and development of branches to serve the entire area of the system.)
3. Construction or enlargement of branch library buildings serving a population area of 5,000 - 20,000 in county or regional systems. (The Plan of construction and the location of the branch must be based upon a carefully developed plan for the location and development of branches to serve the entire area of the system.)
4. Renovation of an existing county or regional headquarters building or branch library building to make it accessible to the physically handicapped as required in American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by, the Physically Handicapped.
5. Renovation of an existing county or regional headquarters building or branch library building for energy conservation.
6. Renovation of an existing county or regional headquarters building or branch library building to accommodate new technologies.

II. Relationship to Long-Range Program

The project supports Objective 4 of Goal II of the Long-Range Program:

> "To encourage provision of public library facilities adequate in space, design, and access to meet the needs of the community."

III. What the Project Expects to Accomplish

With the resources available to it under Title II, the State Library will assist as many libraries as possible in the construction, enlargement, or renovation of public library buildings designed to meet the needs of the public, to be accessible to the handicapped, to be energy efficient, or to accommodate new technologies.

IV. Needs Assessment

In 1980 the U.S. National Public Library Space Needs Assessment Survey indicated that forty-six (46) public library construction projects would be needed by 1985 in South Carolina. These consisted of nine new headquarters buildings, nine headquarters expansions, twenty-two new branches, and six branch expansions. Of these, eleven projects have been completed. Public library directors have since identified additional building projects. If South Carolina's public libraries are going to reach their goal of expanding and improving public library services throughout the state additional space is required. However, construction projects will be approved only for those libraries which are without adequate library facilities necessary to develop library services.

V. Who Is To Be Served

The educational, economic, and cultural enrichment of all citizens of the counties or communities receiving construction grants will be furthered by this project, which is intended to increase the space available for the provision of expanded and improved public library service.

VI. Activities To Be Used To Meet Objectives and Needs

The allocation of funds for construction projects will be as follows:

Branch libraries (permanent or temporary) serving populations of 5,000 - 20,000 in systems meeting requirements for State and Federal grants, $50,000 or 50 per cent of the cost of the total project, whichever is the smaller.

Branch libraries (permanent or temporary) serving populations over 20,000 in systems meeting requirements for State and Federal grants, $75,000 or 50 per cent of the cost of the total project, whichever is the smaller.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title II
Project I. Public Library
Construction

The headquarters of county and regional systems meeting all requirements for State and Federal grants and serving under 50,000, $100,000 or 50 per cent of the total cost of the construction project, whichever is the smaller.

The headquarters of county and regional systems serving 50,000 to 100,000 and meeting State and Federal requirements for grants, $150,000 or 50 per cent of the total cost of the project, whichever is the smaller.

The headquarters of county and regional systems serving over 100,000 and meeting State and Federal requirements for grants, $200,000 or 50 per cent of the total cost of the project, whichever amount is the smaller.

Renovation of headquarters or branch library buildings for accessibility for the handicapped, energy conservation, or to accommodate new technologies.

> The amount of each grant will be determined individually on the basis of the nature and extent of the renovation required and on the other funding available. In no case shall a grant exceed 50% of the cost of renovations specifically required to assure access and usability for the handicapped, energy efficiency, or to accommodate new technologies.

For the purposes of this project county library headquarters buildings in regional systems will be treated as headquarters only if regional headquarters is in such county. All other headquarters will be considered branches.

In addition to the face value of the grant each recipient will be eligible for an additional sum needed to cover the costs of reviews required by regulations. The State Library will not use Title II funds for its administration of this project.

In the event the number of approvable construction projects received is not sufficient to utilize all available funds, the State Library reserves the right to allocate additional funds within the limits of the Federal/State matching ratio.

Construction must begin within six months of the appproval of Part I of the Title II application or risk forfeiture of grant.

VII. When and Where Project Will Be Implemented

The project will be implemented in FY 88 in counties receiving grants. To participate in the Title II program, the public library must be legally established and meet requirements for State Aid and for participation in grants-in-aid from Federal funds administered by the State Library.

VIII. Key Libraries and Other Libraries Involved

The South Carolina State Library and qualifying public libraries.

IX. Estimated Cost of and Sources of Funding

Federal	Local	Total
$330,289	$330,289	$660,578

X. Method of Administering Project

The State Library will administer this project with existing staff. The Deputy Director for Library Development will provide overall supervision. Field Service Librarians will assist counties assigned to them with the application process, the written building plan, needs assessment, and other activities as necessary with coordination by the Director of Field Services. The Office of the State Engineer will provide the required review of all plans for structural integrity. The State Fire Marshall will review them for fire safety compliance. The State Library will hire on an as needed job basis a library building consultant to review the library functions of the building.

Administrative costs for the Title II program will be charged to Title I, Project IA (General Administration).

XI. Method of Evaluation

The State Library will evaluate each application to determine eligibility. Once a grant is approved the State Library will provide technical assistance and review before construction begins. During construction the State Library will work with the libraries to ensure that contractor(s) meet schedules, follow applicable regulations, and construct the building in accordance with specifications approved by the State Library. Periodic site visits will be made to verify the above. After the building is completed the State Library will make a final inspection of the building. An audit of the owner's accounts and records of both local and Federal funds will be made as soon as practicable after construction has been completed. This audit is to assure that Federal funds expended on the project are equal to the applicable Federal share of the actual allowable costs incurred by the library in constructing and equipping the project as approved and in accordance with applicable laws, regulations, and policies established for the program.

Overall the project will be evaluated on the number of new library buildings constructed in areas which previously had no public library facility or which had an inadequate facility. Areas without library facilities necessary to develop services or facilities which are inadequate to provide services are those areas which do not have a facility to meet standards appropriate to their size on the basis of population served. Standards to be used in the evaluation of adequacy of the library facility will be Pamphlet No. 13, "Small Libraries Project," *The Small Library Building* (Library Administration Division, American Library Association, 1962) and in *Wheeler and Goldhor's Practical Administration of Public Libraries*, by Joseph L. Wheeler and Herbert Goldhor, revised by Carlton Rochell, (Harper, 1981), p. 464.

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DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolin

FY 88

I. A. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE
☐ I
☒ III

PROJECT NO. I

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Interlibrary Network

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,092,637

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	246,882	XXXXXXXXXXX	XXXXXXXXXXXX	246,882
Current FY funds	253,241			253,241
Total expenditures	500,123	126,525	-0-	626,648
Carryover to next FY	240,000	XXXXXXXXXXX	XXXXXXXXXXXX	240,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to encourage and develop resource sharing by all libraries through participation in the South Carolina Library Network and other cooperative activities.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title III
Project I. Interlibrary Network

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The objectives of the Interlibrary Network Project are:

A. To provide better service to South Carolinians by improving access to library resources of the state, region, and nation.

B. To facilitate the sharing of South Carolina library resources by means of a rapid communication system for the location of information and materials.

C. To plan, develop, and service a statewide bibliographic network, utilizing computer and telecommunications technology, capable of delivering products and services to all types of libraries in South Carolina.

D. To raise the level of reference and interlibrary loan service through in-service training for reference personnel.

E. To strengthen the services of the State Library so that it may adequately serve as a resource center for all libraries in the state.

F. To provide access to the Educational Resources Information Center (ERIC) document collection, DIALOG, BRS, and other data bases.

G. To encourage cooperation among public, academic, institutional and other libraries of South Carolina.

II. Relationship to Long Range Program

The project supports Goal IV of the Long Range Program:

> "To encourage and develop resource sharing by all libraries through participation in the South Carolina Library Network and other cooperative activities."

III. What the Project Expects to Accomplish

The project will provide rapid access to statewide resources, increase interlibrary cooperation, and result in more efficient use of all library resources. It provides the central organization, communications, and bibliographic access necessary for an effective interlibrary loan program. Requests for information and/or materials not available at one library may immediately be transmitted to another, with the State Library at the center of the South Carolina Library Network.

IV. Needs Assessment

Measured by either state or national standards, South Carolina's library resources are inadequate to meet user needs, present or potential. Public libraries own 1.51 books per capita. Institutional libraries are limited in depth and breadth of holdings. Academic libraries do not have adequate resources for burgeoning student bodies. The sharing of resources is the only economical and effective means of meeting the demands for service. This project provides the conduit for this resource sharing.

V. Who Is To Be Served

Rapid provision of information and materials not available at the local level is of potential benefit to all South Carolinians. The Interlibrary Network permits all library users to draw upon the resources of (1) the State Library, (2) other public, academic, institutional or other libraries, or (3) out-of-state libraries.

VI. Activities To Be Used To Meet Objectives and Needs

The State Library for the past six years has been working toward the development of a statewide automated library network. During FY 84 intensive study was done to determine the possible form such a network should take. Several options were considered. In FY 85 a consultant was engaged to assist in the development of requirements for the automated system which will serve as the center of the state network. The consultant also assisted in the evaluation and selection of the successful vendor. In FY 86 he assisted with the implementation of the first phase.

Plans are to establish over a period of three years an integrated on-line library system at the State Library to host the state network and to develop a communication system which will give libraries and state agencies access to the network. The State Library will use federal and state funds to implement the system.

In year one the State Library's catalog was put on-line. A circulation/interlibrary loan module was installed which gives public libraries and some state agencies access to this collection. This forms the basis for all future network development.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988
Title III
Project I. Interlibrary Network

Activities listed below may change significantly, change very little, be replaced, or remain unchanged as the network develops. It is not possible at this point to describe the nature of these changes. Therefore this project is being written to describe current methodology for these five activities. FY 88 is year three of this three year plan.

A. Communications - to promote cooperation and to facilitate interlibrary loans

1. During FY 86 all public library systems received training in use of the interlibrary loan module of the South Carolina Library Network. In FY 87, thirty-eight academic and technical college libraries received training in the use of the interlibrary loan module of the network. Additionally, ten state agencies and three special libraries began using the network. Access will be extended to other academic libraries and agencies in FY 88.

2. In late FY 87, an electronic bulletin board service (EBBS) was added as a regular feature of the South Carolina Library Network. The purpose of EBBS is to increase communication among the South Carolina library community. Eventually EBBS may be expanded to a full-scale electronic mail service.

3. News for South Carolina Libraries - fostering communication among all public, college, university, institutional, and special libraries within the state. In FY 87, the distribution of the News was expanded to include all public school libraries. Since 1970, the State Library has published a monthly listing of recent acquisitions, New Resources for State Government and State Agencies for distribution to state personnel. In order to encourage use of the materials listed by local library users, the State Library began distributing copies of the publication to all academic and public libraries in July 1987.

B. Bibliographic Access - to identify and locate library resources

1. South Carolina Library Network - During FY 86 the State Library's holdings became available by means of an on-line catalog. Libraries now have full searching capabilities by author, title, or subject. Authority work which will expand search capabilities on the State Library's database began in FY 87 and will continue in FY 88. Requests for materials can be placed using the electronic mail component of the system.

In FY 88, other components of the network such as serials union listing and federal documents control will be investigated.

2. SOLINET (Southeastern Library Network) - on-line bibliographic information and location capabilities supplement the South Carolina Interlibrary Loan Network, functioning as an interim union catalog of major S. C. library collections and providing access to materials anywhere in the SOLINET-OCLC network. To encourage SOLINET membership, the State Library makes grants to cover start-up costs through clusters serving multitype libraries or through individual memberships for larger libraries considered essential to the state network. To expedite building of the state data base, grants are made to major libraries to accelerate on-going RECON (retrospective conversion) projects.

3. Small Libraries Project - In order to enable small libraries to benefit from automation the State Library will provide funding to assist in conversion of bibliographic records to machine readable format. The databases created will be included in the proposed South Carolina Library Network. They will also enable the automation of local processes. In cases of public libraries Title I and Title III grants may be combined to enlarge scope of projects.

4. Machine assisted reference service - the State Library will supplement its reference service by the use of on-line computerized bibliographic services through DIALOG, BRS, Wilsonline and possibly other data bases.

C. Interlibrary Loan - to supplement and coordinate library resources

1. State Library staff gives direct interlibrary loan service to public, institutional, academic, and special libraries. In FY 88 the State Library will attempt to increase interlibrary loan to public libraries by 5% and to academic libraries by 5%.

2. The State Library is the communications center through which loans among different types of libraries are transmitted. In addition to interlibrary loan from its collection the State Library provides location services for all types of libraries in South Carolina.

3. The project enables the State Library to employ one Reference Librarian and a Library Technical Assistant to work in the Interlibrary Loan Department.

4. The University of South Carolina and the State Library received a grant from the National Endowment for the Humanities to fund phase one of a project to gain bibliographic control over the newspapers published in South Carolina. The grant was administered by the University of South Carolina with support services provided by the State Library. Since so much work had been done in South Carolina NEH declined to fund phase two so it could fund other states with greater need. The project has been continued with funding from the State-Record Foundation, the South Caroliniana Society, LSCA and in-kind support from the University of South Carolina. A researcher was hired to conduct a survey of newspaper collections. The inventory of South Carolina's newspaper records has been completed, and a manuscript has been prepared. The University of South Carolina Press will published it in September 1987. A total of 500 copies will be printed. In FY 88, the State Library will distribute free copies to public, some institutional, and depository libraries. The University of South Carolina Thomas Cooper Library will also distribute some free copies. The remainder will be sold by the USC Press to recoup the cost of printing.

5. In FY 83 the State Library awarded a Title III grant to the University of South Carolina Medical School Library to produce a Union List of Serials of the holdings of the State Library, Richland County Public Library, and Columbia College Library. Publication was in FY 84, 85 and 87. A fourth edition may be published in FY 88. Plans to include other Columbia area libraries in the list are being delayed due to the possibility of creating a statewide union list. A Subcommittee of the Task Force on Library Automation and Technology studied the feasibility of establishing a state union list during FY 87. Their recommendations will be distributed and discussed in FY 88.

6. Government Documents - a State Documents Depository Act, passed in 1982, allows the State Library to gain bibliographic control over state publications. Regional depositories (10) allow for local access. The Superintendent of Documents in 1981 requested that each state prepare a state plan for federal depository libraries. In September 1984 the South Carolina State Plan for Depository Libraries was approved.

The plan called for the libraries of the University of South Carolina, Clemson University, and Winthrop College to share responsibilities usually performed by a regional library (South Carolina does not have a regional library). The State Library served as the coordinator for the plan. Each of the three libraries selected areas of responsibility, allowing depository libraries in the state to discard federal documents after checking with these libraries to make sure a final copy was being held. By 1986 this plan proved too cumbersome to administer. In June 1986 the Superintendent of Documents approved changes requested by the libraries involved. Under this new plan, the libraries of Clemson University and the University of South Carolina serve as joint regional depositories. Winthrop College and the State Library are no longer involved. So far this new plan has proven to be economical in terms of time and money.

7. Delivery of services - The State Library will begin to investigate the alternatives for the physical delivery of information. Telefacsimile transmission will be one of the possibilities to be considered.

D. Continuing Education - to increase awareness of the benefits of cooperation; to demonstrate new developments in library technology, including automation, networking, and information retrieval; and to raise the level of reference and interlibrary loan service throughout the state

1. Workshops - A series of regional reference workshops are planned for FY 88. The State Library staff will continue to emphasize training activities in use of the South Carolina Library Network. Training activities will be on-going due to new staff members hired and new enhancements to the system.

2. Field Work - The Reader Services staff makes field trips, as needed, to South Carolina libraries for the purpose of identifying local needs and problems, providing instruction, and encouraging more effective use of reference and interlibrary loan service. Emphasis in FY 88 will be on accessing the South Carolina Library Network.

E. Study and Planning - to encourage cooperative planning among all types of South Carolina libraries

1. Investigation - The State Library will continue conferences and planning meetings to allow South Carolina librarians to discuss and investigate potential means of cooperation including resource sharing, preservation of library materials, networking, and technological applications. If necessary, study trips may be made to observe successful multitype library cooperation in other states and to determine the possibility of replication in South Carolina.

2. Consultation - When a need is indicated, the State Library will engage consultants to study the feasibility of various cooperative activities and to advise on the development of a coordinated plan of action. The Task Force on Library Automation and Networking will advise the State Library on matters pertaining to the future of library automation and cooperation.

3. Demonstration - Where investigation and consultation indicate that a given activity or technology can substantially improve communications, streamline library procedures, facilitate delivery of service, or otherwise contribute to resource sharing and interlibrary cooperation the State Library may offer a demonstration grant to aid in establishing a cooperative project that crosses type of library lines. The objective would be to find the ways to fill the information and library needs in the State, to show clearly how each party benefits from cooperation, and to show ways of maximizing the expenditure of state and federal funds.

VII. When and Where Project Will Be Implemented

The project will be implemented in FY 88 at the South Carolina State Library.

VIII. Key Libraries and Other Libraries Involved

The South Carolina State Library

All libraries of South Carolina

IX. Estimated Cost of and Sources of Funding

State and LSCA Title I funds provide the materials used by the State Library in the interlibrary loan program (see Project IIB. Strengthening the State Library Agency). State funds provide the professional and pre-professional personnel to operate the program.

LSCA Title III funds are expended for network planning, grants-in-aid, consultant fees, scholarships and workshop costs, meetings and conferences, communications (postage, telephone, and SOLINET), a reference librarian, a library technical assistant, some clerical personnel, bibliographic location tools, equipment, equipment maintenance, supplies, printing, travel and miscellaneous expenses attributable to the Interlibrary Network.

FY 88 funds budgeted:

Federal	State	Total
$253,241* 246,882 (FY 87 C-O) $500,123	$126,525	$626,648

*$240,000 (est.) of this amount will be carried forward for use in FY 89.

X. Method of Administering Project

The project is administered by the State Library. Long-range planning is under the direction of the Deputy Director for Library Services. General supervision rests with the Director of Reader Services, and interlibrary loan operations are the responsibility of the Interlibrary Loan Librarian. SOLINET communications are provided through contract with the Southeastern Library Network and monitored by the Director of Technical Services. The Coordinator of Automation Services will provide day-to-day monitoring of the South Carolina Library Network.

XI. Method of Evaluation

The total project will be supervised by the Deputy Director for Library Services, with participation of the Director and Deputy Director for Library Development in all planning activities. Many of the results of the project are "intangibles" - leading to improved communication and cooperation between all types of libraries. Specific accomplishments will be measured in terms of the number of libraries involved in planning and activities, the consensus reached concerning immediate and long-range goals, and the development of demonstration projects for prototype activities.

The interlibrary loan phase of the project will be continuously monitored by the Interlibrary Loan Librarian, who supervises the filling of all reference and title requests, and by designated members of the State Library staff. Interlibrary loan statistics will provide a major source for evaluation of this service. Success of the service will be measured in terms of:

(1) the number of interlibrary loan transactions

(2) the percentage of requests filled

(3) the time required for filling patron requests

(4) critique by librarians and patrons